

**Big Rock Parent Council Meeting
May 15th 2024 @ 600pm**



Chair: Charlotte Miller
Vice Chair: Sarah Landmark
Secretary: Roxanne Litwin
Treasurer: Krysta Babcock

- 1) Call to order **(6:00pm)**
- 2) Introductions/ Agenda Additions **(6:00-6:15)**
- 3) Report from Principal & Teacher Representatives **(6:15-6:30)**
 - **Questions from parents**
 - **24/25 Staff Wishlist**
- 4) Treasurer Report
 - **23/24 Budget Review with estimated June 30th closing balance**
 - **24/25 Soft Budget Preview**
- 5) Council Report **(6:45-7:15)**
 - **Grade 6 Grad (24th Celebration/ 24th Ceremony)**
 - **Volunteer Tea (June 03rd)**
 - **Sports Day (June 14th)**
 - **Food Trucks (June 20th)**
 - **24/25 Council Applications/Vote/Agreement to Operating Procedures**
 - **24/25 Vacant Volunteer Roles**
- 6) Report from School Board Trustee Representative **(7:15-7:30)**
- 7) Closing Remarks/Questions/Remarks/Discussions for Big Rock Staff/Council **(7:30-7:45/8)**

NOTES:

Next Meeting: September 18th 2024 @ 6:00pm

We have some parent council duties that we are looking for support with. If you (or an adult in your family) with a vulnerable sector check is interested in taking on any of these tasks for the 2024/2025 school year we would appreciate the help.

Please contact Charlotte at schoolcouncilbigrock@gmail.com for more details.

Recycling Rockstar: 1 individual who would collect the Big Rock recycling at the end of every week, take it to the depot to collect the deposit money and then provide the cash and receipts to our treasurer at each monthly meeting.

TIME COMMITMENT: 30 minutes weekly

Cookie Courier: 1 individual who would collect the cookies from 94 Take the Cake every other Wednesday and deliver to the school, this would include sorting them into classroom bins.

TIME COMMITMENT: 30 minutes every other week (can be done Tuesday afternoons or Wednesday mornings before 11).

Hot Lunch Hotline: This individual would phone the various days hot lunch vendors to confirm our order will be ready at the school for our hot lunch sorters no later than 1030am.

TIME COMMITMENT: 15 Minutes weekly

Hot Dog Helpers: 3 individuals who would be at the school every other Wednesday to fill the hot dog hot lunch orders. This would include, putting cooked hot dogs into buns, wrapping, sorting and distributing lunch meals

TIME COMMITMENT: 10am-1130am 1.5 hours every other Wednesday

Fun Friday Facilitators: 3 individuals able to prepare and distribute our fun Friday fundraising snacks. Most of the time this will be popcorn, at times surrounding holidays and warmer weather the treat may differ.

TIME COMMITMENT: 10am-1130am (1.5 hours) every other Wednesday

Fundraising Coordinator(s): 1 to 2 individuals who would be responsible for researching and presenting various fundraising ideas to the Parent Council (September 2024). Once an annual plan has been approved this individual would be in charge of making arrangements with the 3rd party and liaising the entirety of the fundraising campaign. Tasks would include but not be limited to: correspondence, ordering, product pick up/drop offs and distributions.

TIME COMMITMENT: 3 hours monthly (approximate)

Lunch Hour Classroom Volunteers:

The Parent Council understands the value of our teachers getting some respite through their day. In the 2024/2025 school year we would like to extend a volunteer sign up to teachers that they are welcome to share with their classroom parents.

This sign up would be for parents that are able to visit the classroom on a day or days of the teachers choosing between 11:45 am and 12:20 pm to allow the teacher to eat lunch independently.

(PENDING ADMINISTRATION AND STAFF APPROVAL)