

**RED DEER LAKE SCHOOL COUNCIL
MEETING MINUTES
Tuesday November 9th, 2021**

Attendance: *Derek Markides, Stephanie McGill, Debbie M, Lindsay F, Theresa Letendre, Amanda Lafferty, Amanda Moore, Amanda Sanderson, Jeff Gilmour, Kate Hindbo, Sarah Ftichar, Stacey Burrows, Sue Buitelaar, Marlene Benjamin, Becky G, Terry Borko, Catherine Chaykowski, Karin Potter*

1. Call meeting to order & welcome- 7:01. VPs co-chairing meetings and sharing the work until we can fill the President role.
2. Presentation: FSD Indigenous Learning Facilitator- Charity Tegler
 - Please contact RDL Admin for information about this presentation
3. Amendments (none), Additions (add Evaluation under new business), & Approval of Agenda- Sue B, Becky G
4. Approval of October Minutes- Sue B, Amanda L
5. Business Arising from October Minutes (Old Business)

- Vacant Executive Positions:

President- Stephanie F stepped down at the AGM.

Treasurer- we did have someone taking over as treasurer but it did not work out.

Christine confirmed to Steph M today that she will be stepping down.

No one stepped up for either of these roles. Please help spread the word.

Ideas:

*Theresa mentioned that other schools have 2 separate executives for school council and fundraising society. They have 2 separate meetings instead of one all together.

Perhaps this is something RDL wants to look at?

*Debbie mentioned the idea of hiring a book keeper to work a few hours a month. Will reach out and see how many hours it would take and what it would cost per hour. Will come back to the next meeting with an idea of cost.

*Stephanie M has a contact who did his thesis in community engagement and how to increase engagement in school councils. Perhaps he could give us a presentation

- Meeting dates, times, location. Took a vote via chat on the topics.

- Voted to meet quickly in December
- Voted to continue with 7:00 meetings
- Direction from FSD is that we still need to meet virtually. Theresa will ask if there is an update at the board meeting tomorrow.

6. Trustee Report

Theresa

-Attached

7. Principal & Staff Reports

Derek/Stacey

- Celebrations and thanks: hot lunch program with Jen and her team, School council for support of the staff and students, modified Remembrance Day celebration tomorrow, all of the coaches
- RDL is hosting senior volleyball zones this weekend
- Basketball is upcoming
- Stacey is having surgery next week and will be back January 3. Hiring for the 67% teaching position. Teddi Labrash will be filling in for the VP portion of the role.
- Shared photos of art around the school and what we have collected for the Veteran's Food Drive
- Staff learning- Taking a trip to Blackfoot Crossing in January, focusing on competency 5 in December, this Friday is about mastery focused learning and teaching for transfer.
- SOSQ happened the week of October 25. Grade 4-9 completed the questionnaire. These results are a great way to start conversations. The K-9 schools will be creating a survey for feedback from parents in the new year.
- Covid safety- Mitigation strategies have not changed. Notifications are now more streamlined. Classrooms will get an email if there is a positive case in that class but it will not to the whole school. A more localized approach.
- Learner profiles will be emailed on November 26.

8. Committee Reports

- Communication-

* Start with the school council bulletin board again. Advertise positions

*If anyone has stuff to post they can contact Sarah

*Sarah will contact those who manage RDL accounts to try & work together

- Hot Lunch-

- No report. It is going well. We got the deposit for Fall session

9. New Business

- Amanda S and Amanda L will take on fundraising but won't plan anything until February. Come to December meeting with a ideas for the rest of the year.

- Policy and Procedure Manual Update. Last updated in April 2017. Steph M will look through them in the next couple months and suggest updates for council to vote on. Lindsay and Marlene to help.

- COSC Meeting: Nov 22nd. Will be on Zoom. Contact Steph M for link if you would like to attend with Steph M and Debbie M. Will talk about 3 year plan, budget advisory committee, PATS, Covid Update, sharing of school council resources. Will report back in December.

Theresa said we could use it to network with other school councils about our Policies and Procedures.

-Derek's evaluation. New Principals go through an evaluation process. FSD is looking for school council members to assist in the evaluation of Derek. Meet 30 minutes prior to the January 11 meeting for a focus group. Amanda L, Amanda M

10. Adjournment 8:16

Next Meeting scheduled for **Tuesday December 14th, 2021 7pm**

ACTION ITEMS:

Reach out to our contacts to try and fill vacant roles- ALL

Get details on the cost of a bookkeeper- Debbie M

Bring a fundraising plan to next meeting- Amanda L and Amanda S

Bylaw review for February meeting- Steph M, Marlene, Lindsay

Foothills Cultural & Recreational Enrichment Centre Foundation (FCREC)
MEETING MINUTES
Tuesday November 9th 8:00pm

1. Call meeting to order 8:17
2. Amendments, Additions (none), & Approval of Agenda- Amanda S, Sue
3. Approval of October Minutes- Karin, Amanda L
4. Old business from October- none
5. Financial Report-
 - Will be uploaded in the Drive. There has not been a reconciliation due to a lack of treasurer and the VPs just getting access to the treasury stuff yesterday. More detailed report will come in December.
 - We need a second auditor on the 2020 financials. Amanda Moore will do it.
 - 2021 is also due and will need 2 auditors.
 - Ivy will help with the return
6. Playground Update
 - We have exceeded our fundraising goal of \$30 100 in just 6 short weeks. We are going to continue fundraising in hopes of being able to leave some \$ in the casino account for council to spend on other things.
 - Lindsay did an interview with the Western Wheel about the project today. It should run in next Wednesday's paper.
 - We are going to be paying deposits for the playground shortly. Invoices have been sent.
 - Installation scheduled for late May/Early June so we can have a grand opening before the end of the school year
7. Casino- We will have 2 dates any time in July, August or September 2022. We need to let her know by December. We need 25 volunteers for the days of the casino. Summer can be tough. Will know an exact date about 5 months prior which would be end of January or early February.

Vote if we should keep these dates or ask for new ones- All who voted chose YES

8. Fundraising

- Art Cards

* Huge success. 186 unique orders, 2428 cards sold, 141 other items sold. Will get profit cheque when the orders arrive.

- 50/50 draw- We need a raffle license from AGLC. Can we go forward with this missing a treasurer? Steph will try and talk to AGLC this week and then we can decide how to proceed. Either push forward for Dec, postpone or cancel.

9. Request for funds-None

10. New Business- None

11. Adjournment 8:55

Next Meeting scheduled for **Tuesday December 14, 2021**

ACTION ITEMS:

Think of ways to use the Millarville Hot Lunch \$ from last year- ALL

Start spreading the word to potential casino volunteers- ALL

Call AGLC- Steph M

Work on updating policies and procedures- Steph M, Marlene, Lindsay

Audit 2020 books- Amanda M

Find 2 people to audit 2021 books- All