

**RED DEER LAKE SCHOOL COUNCIL
MEETING MINUTES
Tuesday December 14th, 2021**

ATTENDANCE: Lindsay F, Theresa L, Derek M , Kate H, Steph M, Debbie M, Teddi L, Karin P

ZOOM: Jennifer H, Sarah F, Stacey- Ann M, Maureen T, Amanda S, Marlene B, Lilyanna, Sue B

1. Call meeting to order & welcome Debbie/Steph 7:03
2. Amendments, Additions, & Approval of Agenda- Kate H, Lindsay
3. Approval of November Minutes- Kate H, Sarah
4. Business Arising from November Minutes (Old Business)

- Vacant Executive Roles: Hired an accountant to take on most of the treasurer role until we can find a volunteer. Books are getting updated, she is getting everything in order to help us move forward. Working 2-3 hours per month. She will also train a new person who wants to step up as the volunteer.

Still looking for a President and Treasurer

- COSC Meeting: Debbie attended with Theresa. Covid update- no more quarantine or self isolation under grade 7 unless there is 3 positive cases in 5 days. FSD needs to find \$3m in for the budget without cutting student learning. ASCA has given each council \$500 for engagement to try and get more people involved. We will talk about how we will use this money. ASCA can also provide support for updating our bylaws.

- Bylaws: ASCA can help us update our policies and procedures. This has not been done in over 4 years. Lindsay, Steph and Marlene will look through our current document, will meet in January to discuss, present to council in draft form in Jan and then pay ASCA to update and make sure they align with what we need. 1-2 hours for a total of \$150.

Questions: Should we look at policy for using families around fundraisers? IE: how do we choose which products we sell and with who? Is it an application process to the fundraising committee?

- Raffle Chairperson: Thought about doing a 50/50 for the playground but put it on hold for now. AGLC wants us to have a Raffle Chairperson listed on our documents either way. Kate Hindbo has offered to be that contact person. Lindsay motions to nominate Kate as the raffle chairperson. Second by Karin.

5. Trustee Report-will be uploaded to the drive

6. Principal & Staff Reports:

-RDL AERR document is on our school website now along with the 3 yr education plan. Basketball has started. Christmas concert is now posted on our school website under "our school tab." Skills exploration day for grade 9s was a huge success. Lots of community volunteers helped make it possible. Numeracy and literacy initiative rolling out. Hiring supports for students who have gaps due to Covid loss in grade 1-3. We will be getting one more EA focused specifically on Literacy for 12 weeks starting in January. Thanks to Teddi who has stepped up as acting VP while Stacey is gone.

7. Committee Reports

- Communication: Sarah update social media and an email about the playground today. Also updated the school council board.

- Hot Lunch: Orders closed for Winter session

8. New Business

- COVID Vaccine requirements for Volunteers: Starting in January anyone who is volunteering will need to show proof of Vaxx QR code to Derek or Pam and they will keep it on file.

- Review allocations: Last updated in March 2020. Worked with Melissa and Ivy to try and streamline the process. Things look quite different. Some things are not being used and there are new things. We will go through them tonight but approve them in January. Attachment will be sent for your review prior to the January meeting. Total allocations are \$13 500 and we need to have two years worth of allocations in our bank account at any time.

*Awards night \$750. Melissa shared we spent \$1000 last year.

*Band, Sports, Admin, Library are used year after year

* Sports is allocated \$500 but they are seeing equipment deteriorating because of all the cleaning

*Music K-5 is at \$300. It has not been used for as long as Ivy was treasurer (5-7 years).

*Grad Dinners is \$500. Goes towards teachers who want to support the grad without it having to be a personal expense. Was implemented for 2 years before Covid hit

*Lunch support program is \$400. We received a nutrition grant for \$15k which is how they are stocking the cupboard for people who don't have lunch currently. Where could this "lunch support" \$400 go instead? Sports teams? They used to have revenue through concessions at tournaments which they cant do anymore. Some of this could also go to increase awards.

*Healthy RDL has not been used. We wanted to change the wording to Student Well Being. Could put the hygiene products we are buying for the junior high bathroom into this one.

*Landscape \$1000. We have not accessed this for a long time. Where can we move this money?

*Clubs \$500 was added 2 years ago. Currently 5 clubs are happening. Can we look into getting more for the younger clubs? How can parents support that?

*Teachers each get \$200. Elementary always spend. Junior highs don't use it as consistently. Could we use that money for junior high options instead?

*Grad Subway Fundraiser. This was from back when council didn't run hot lunch. They made about \$3k. Subway is now lumped into hot lunch profits since council is running hot lunch. Grad usually costs \$8-\$10k when it is not Covid. Suggesting this just gets changed to a grad allocation. Approx \$2900 left over which can carry over year to year for grad as needed by the grad committee.

* Looking at changing the way allocations are managed. Instead of signing lump sums over to Melissa each year we will just reimburse for allocations as they come in.

- Google Drive Update: Everyone should have access. Cleaned up folders and reorganized so its easier to find things. Email RDL Council President if you can't get in.

- Board Engagement: \$500 grant coming. How can we use this? Give this some thought. We will be raffling a \$50 Priddis Pub gift card at the January meeting. Everyone who attended will be entered to win.

-Parent advisory group: Maureen, Sarah, Theresa, Admin and CTF teachers. How can we support them? Have asked teachers to come back with a list of needs and priorities. Reach out to the community to see what talents we can use to support these courses. Goal of the committee is to bring updates and asks back to council. Can we have a new allocation for CTF? The group would then decide how it would be spent each year.

9. Adjournment: 8:06

ACTION ITEMS:

- Review allocations document before next meeting- ALL
- Review policies & procedures. Meeting set for Jan 6- Lindsay, Steph, Marlene
- Look at what clubs we can start for the younger kids and how parents can support clubs- Teddi
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Next Meeting scheduled for Tuesday January 11th , 2022

Foothills Cultural & Recreational Enrichment Centre Foundation (FCREC)

MEETING MINUTES

Tuesday December 14th, 8:00pm

1. Call meeting to order 8:06 Debbie
2. Amendments, Additions, & Approval of Agenda: Karin P, Lindsay F
3. Approval of November Minutes- Kate H, Sue B
4. Old business from November

- AGLC: Confirmed amounts that were extended to Dec 2021. Was spent on the deposit for the playground. Rest of the \$ is good until end of 2022. We need to spend the old casino money since we have another one next year and AGLC does not like us to have lots of unused money from previous casinos when doing a new one. Use of proceeds for playground is still good.

- Audit of 2019/2020 books: Done

- Audit of 2020/2021 books: Vanessa did first audit and Marlene is going to do the second in January.

5. Financial Report - Attached

- Preliminary Budget- Start to think about 2022/23

- Budget meeting to be held in the spring

6. Playground Update-

Surpassed fundraising goal of \$30 100. Raised \$45 615 plus Art Card Fundraiser. After playground is paid for and donor recognition is done the remaining funds will be left in the school council accounts for other uses.

Construction set to start May 30 and be done before June 24. In the Spring Lindsay will be looking to form a committee to plan the grand opening.

Shared letter from a former RDL student and teacher who donated to the Project

Newspaper article ran in the Western Wheel after the last meeting

7. Casino: quarter 3 2022. Will get date in the new year.

8. Fundraising

- Art Cards : profit of \$2805. Feedback from staff, students and parents was very positive

- 2022 Plan (Amanda and Amanda): Tabled to January

9. Request for funds- Derek

- Computers

- 2 carts of 10 year old MacBooks need to be replaced. Confirmed with the division that with the one to one program that our computers will stay in our school. Chromebooks have a life span of 5 years with how we use them. We have the cart to put them in.
- Requesting 30 chrombooks at a cost of up to \$10k for junior high.
- Kate H motions to buy 30 chromebooks for a cost of up to \$10k. Sue B second. All in favour.

10. New Business Debbie/Steph

- Evergreening: Had an agreement for \$40k but it expired in October. We have no more expectations here.

11. Adjournment 8:35

ACTION ITEMS:

- Second audit of books- Marlene
- Bring 2022 fundraising plan and ideas to council- Amanda and Amanda

Next Meeting scheduled for Tuesday January 11th, 2022