



**RED DEER LAKE
SCHOOL COUNCIL**

And

**FOOTHILLS CULTURAL,
RECREATIONAL &
ENRICHMENT CENTRE FOUNDATION**

POLICY & PROCEDURES MANUAL

Updated Jan 2022

[Red Deer Lake School Parent Council and FCREC Policies and Procedures Manual](#)

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School Council Handbook including School Act/Resource Manual-(hard copy included in master) refer to:
www.learning.gov.ab.ca/educationsystem/schoolcouncils.asp

1. Vision & Mission Statement

Vision: "Continuing the tradition of Excellence"

Mission Statement: The Red Deer Lake School Council will promote a vibrant school community and supportive learning environment by creating engaged students in partnership with administration, teachers, parents, students and the community.

2. Code of Ethics & Responsibilities for School Council Members

- A member shall be guided by the mission statement of his or her school district.
- A member shall endeavour to be familiar with school policies and operating practices and act in accordance with them.
- A member shall practise the highest standards of honesty, accuracy, integrity and truth.
- A member shall recognize and respect the personal integrity of each member of the school community.
- A member shall apply democratic principles.
- A member shall consider the best interests of all students. ● A member shall respect the confidential nature of some school business and respect limitations this may place on the operation of the school council.
- A member shall not disclose confidential information.
- A member shall limit discussions at school council meetings to matters of concern to the school community as a whole.
- A member shall use the appropriate communication channels when questions or concerns arise.
- A member shall promote high standards of ethical practice within the school community.
- A member shall accept accountability for decisions.
- A member shall declare any conflict of interest.
- A member shall accept no payment for school council activities.

3. Council Positions and Duties

The positions and descriptions of each member of the Red Deer Lake School Council are as follows:

President

- Acts as spokesperson and generally supervises the council
- Responsible for planning the agendas, calling and chairing meetings of the executive and general council
- Communication with divisional office, school administration and parent body
- Delegation of tasks needed to operate the council and obtains its objectives D Serves as the Alberta School Councils' representative and attends area meetings
- [Monitor the RDL School Council email account](#)

1st Vice President

- Assist the President in day to day operation of the School Council
- Assume the role of the President in his/her absence
- Attend COSC or other related meetings as required
- In conjunction with the 2nd Vice President, communicate with all committee chairs
- Constitution - review council constitution annually in conjunction with the School Act & RDL Policy and Procedure Manual and make recommendations to council should amendments be required.
- [Assist in monitoring the RDL School Council email account](#)

2nd Vice President

- Assist the President in day to day operations of the council
- Ensure all council positions are filled in conjunction with the 1st Vice President, communicate with all committee chairs
- RDL School Council Policy & Procedure Manual - ensure all required updates are made on an ongoing basis and in conjunction with the 1st Vice-President, School Act, and School Council Resource Manual.

Treasurer

- Maintain all financial records
- Manage banking, deposits, payment of bills, reimbursement of expenses, etc.
- Prepare financial statements monthly and for year end
- Coordinate year end audit as required for the Annual Society Return
- Present audited financial information at the Annual General Meeting
- File Annual Returns with the assistance of the Treasurer

Secretary

- Record accurate minutes of all School Council meetings and proceedings
- Have charge of all correspondence and official records of the School Council D.
- File Annual Returns with the assistance of the Treasurer
- Maintain accurate list of members and addresses of the School Council

Role of Directors

- Attend all council meetings.
- Act as a liaison with the executive and the school population.
- Represent the school interests.
- Assist with special projects.
- Take a leadership and/or participatory and/or liaison role in one or more of the following a -committee such as: Lunch support, Communications, Spirit Clothing, Volunteer Recruitment, Lunch Programs, Classroom Reps and other Special Interest Committees Example: Gala Committee.
- Engage and connect with community members in a mutually beneficial manner

Director of Communications

- School Council newsletter - reporting of council dates, events, issues regarding council, special interest or any other item related or required by council which requires to be communicated to the school community.

- Publish ~~council names and~~ contact info for school council
RDLcouncilpresident@gmail.com on the school website
- Maintain School Council Bulletin Board
- Post required notices on active school council media ie. Twitter,
Instagram, Facebook in the public areas around the school
- ~~Order portable sign board when needed.~~
- Liaison with teachers, committee members and School council for reporting of activities and events.

Director Volunteer Coordinator

- Assist with the organization of volunteers with office administrative staff, council and committee leaders
- Maintain accurate information of contact information of volunteers
- Develop volunteer sign up sheets and communicate with Internal Media Director should a volunteers requirement need to be published on the RDL website.

Director of Nominations and Elections

- Handles the nomination and election process for Council particularly for the AGM.
- All potential individuals will contact the Director.
- Answers any related queries
- Reviews Councils nomination and election process and makes required recommendations that need to be changed.

Director of Fundraising

- The liaison between parent council and the volunteers on the fundraising committee.
- In charge of recruiting volunteers for specific fundraisers
- Making sure the volunteers are directed and know what they are responsible for in each fundraiser
- Overseeing all fundraisers

Director of School Spirit

- Committee leader of social, special interests, events for RDL Council
- Contact person should a group or individual outside of council wish to present a proposal for an event. Director will then present the proposal at the next scheduled council meeting.
- RDL Clothing

Casino Chairperson

- Attend monthly RDL Parent Council meetings
- Contact person for the Alberta Gaming & Liquor Commission(AGLC)
- Schedule and request Casino dates ~~—chosen casino location is usually Calgary's Deerfoot Inn & Casino for 2 days—~~
- Organize casino positions, recruit and schedule volunteers to assist ensure all roles are filled.
- Maintain schedule of volunteers, work with Council Pres and treasurer to ensure that there is accurate accounting of all finances relating to anything casino as a fundraiser.
- Time commitment is relatively minimal until RDL Council is assigned a casino and date. Bulk of time is in recruiting volunteers to fulfill casino commitments on the 2 days of the assigned casino. (Database of past volunteers is maintained and provided to assist with this).
- Work with council president, Treasurer and School principal to make requests for new casino dates, filling out use of funds forms, and special use of funds forms.

Past President

- Advise the President and other executive members as required

Principal's role - on School Council

- To promote a collaborative, collegial approach to decision making
- To establish a school council
- To be a member of school council
- To promote the activities and mandate of the council
- To assist the council in its operation
- To promote the collaborative model of decision making

The Teacher's role - on School Council

- To serve as a member of the school council to represent the teaching staff.
- To provide assistance and ideas for the teacher representatives on the school council.
- To support the actions and decisions of the school council.
- To ensure a teacher voice is expressed in all decisions which affect teaching and learning.
- To promote a collaborative, collegial model of decision making at the school for the school council.
- To encourage parents and the community to become involved in school activities.
- To communicate information back to fellow teachers.

The Community Member's role-

A1. Annual 1) General Meetings:

There shall be an annual General Meeting once a year in October.

The Annual General Meeting will be held in October. The Annual meeting will include on the agenda:

- Mission Statement/Objective of the AGM
- Executive/Director Reports summarizing previous year
- Financial Statements of the previous year
- ~~Plans and budget for upcoming year recommend striking this because it's done in April and it doesn't make sense to review a plan on the same night that exec members are being elected...~~
- Election of Representatives for the following school year

All parents of students attending the school are eligible to vote at the election meeting.

Notices of the Annual General Meeting shall be given at **least seven days** prior to the meeting. Notices shall be issued through the school website and or by email, posted ~~in common public areas in the school and the Western Wheel newspaper.~~ on active school council media

Key points must be prepared of the Annual General Meeting by the Secretary and these must be published on the school website, council newsletter. The Secretary will make these minutes available to the School Community for review upon request.

B2. General Meeting

A general meeting will be advertised ~~online in the school newsletter 1 week prior to meeting date as well as being on the web page~~ and can be called whenever there are going to be major decisions/ actions that relate to the running, organization of Parent Council or FCREC. Examples of these are: ~~Sept: Review allocations, the Oct. Vote on allocation amounts,~~ March: Review and changes of policy and by-laws, April: 3 year plan, and or Budget.

The Final Meeting

A final meeting will be held prior to the end of the school year and will include:

- Summary of Council's activities to date for the current year

C3. Regular Monthly School Council Meetings

School Council meetings are held the 2nd Tuesday of each month at 7:00pm.

A council meeting must be held prior to the Annual General Meeting in October. The council can determines date, time and location of the monthly meetings.

D4. FCREC (Foothills Cultural Recreational & Enrichment Center Foundation)

The monthly meeting of members of FCREC will be held the 2nd Tuesday of each month following school council meeting.

Separate minutes are to be kept for FCREC.

5. Agenda

The chair will plan and organize an agenda and distribute to members 3 **days** prior to the meeting.

If council members wish to add an agenda item the chair must be advised prior to the meeting.

Old Business will include items of Action recorded in the minutes, on matters previously presented with the result or update.

Sample agenda in appendix.

6. Minutes

Minutes are to be prepared and maintained for all meetings by the Secretary. Separate minutes are to be prepared for the RDL School Council and the FCREC meetings.

The minutes must include:

1. New minutes
2. Any topics which remain open,
3. Action coupled with the person responsible for the item,
4. A target date for completion.

Minutes are emailed to all School Council members and posted to the school website.

7. Annual Allocations:

- See Appendix for Allocation amounts and categories.
- The categories and amounts listed in annual allocation of funds are to be approved yearly. These allocations must be requested on an as needed basis & will be paid in a timely manner by the school council after receipts are received. within 15 days after the request to the school who will then distribute funds accordingly. If these funds are not requested by the end of the school year than the allocated

~~and be included in the budget for the next year. An allocation of funds will be made for the next year.~~

Lunch Support Program

- See Appendix
- This is for students who have forgotten their lunch or who do not have enough food to eat in their lunch and is an addition. Food must be requested via the classroom teacher and/or through a school staff member. An allocation annually has been established for the Lunch Support Program. This amount is recorded as a separate allocation on the balance sheet.
- An allocation annually has been established for Playground upgrades and maintenance. These funds are transferred and held in the "Funding" Account on a yearly basis.
- See appendix

Rose Garden :

Landscape/Structure Maintenance ing

Procedures for teacher to request individual funds from School Council are:

1. Teacher to complete "Teacher Request for Funds Form" and submitted to the Principal for approval.
2. Principal approved requests are then presented at the next RDL staff meeting.
3. The RDL Teacher council member or the Principal will present the request at the next scheduled council meeting. ~~A copy of the Request must be given to the Secretary to include in the minutes of the meeting and Treasurer for the financial records. The secretary will record the request in the minutes and a copy of the request must be given to the treasurer for the financial records.~~
4. The council will then vote on the Teacher request. The outcome will be recorded in the minutes.
5. The requesting teacher will be advised of the approval and an invoice must be submitted to the Treasurer for payment.

9. Fundraising

The fundraising arm of the Red Deer Lake School Council is **Foothills Cultural Recreational & Enrichment Center Foundation or FCREC.**

Foothills Cultural Recreational & Enrichment Center Foundation is incorporated under the Alberta Societies Act.

The Board of Directors will/may be the same as the RDL School Council.

All fundraising activities must be approved by the RDL School Council at a RDL School Council meeting.

Separate committees can be established to handle specific fundraising events. A proposal must be made to the council chair & or an elected representative. The proposal will be presented at the next scheduled RDL School Council meeting.

Any committee Chairperson is responsible to report to the fundraising director or to the council president or an elected council representative. All funds raised by a fundraising event shall be tracked and recorded by the FCREC/Council treasurer. The School Act sets out specific guidelines on the use of funds raised by organizations.

All financial activities and reports of FCREC are to be administered by the Treasurer of RDL School Council. The Treasurer will report the financial activities as part of the Treasurer report.

10. Calendar of Events - Important Dates

All important dates, such as General Meetings, monthly council meetings, and annual events, are to be pre-set and established by RDL School Council at the May council monthly meeting in preparation for the following year.

These annual dates are to be published on the council Bulletin board and included in the Council newsletters. A copy of the calendar of events will be included on the RDL School website.

Other dates established such as Awards nights, concerts, fundraisers etc will be updated on the next annual calendar published monthly.

Current Pre-Set Dates:

- School Council Annual General Meeting- 2nd Tuesday of October
- Monthly School Council Meetings- 2nd Tuesday of each month
- Monthly FCREC Meetings- follow RDL council meetings
- Teacher Appreciation Lunch- May or June, usually a PD Day or as set as by the council.

Important dates for School Council Agenda items:

- September - Review allocations
- October - Annual General Meeting/ Elections of members
- ~~December~~ – No meeting, Optional meeting
- April - Strategic Planning, budget - 3 year plan
- May - Review of calendar dates ~~for next school year~~ approval of budget for the upcoming school year-

11. Retirement/Teacher Gifts

The following guidelines have been established with respect for teachers who are retiring ~~from service at~~ from service at Red Deer Lake School.

The silver Gift Buckles have previously been ordered from and have been made last minute by the "Olson Silver Company" The RDL Logo and template is already available on file here.

610 Center Street South High River, Alberta T1V-1E9

Phone: 403-652-2744

Fax: 403-652-3061

E-mail: info@olsonsilver.com

A.

Years of Service At RDL	Gift/Amount
Under 2 years	Card only <u>Approx \$50</u>
2 to 5 years	\$50 to <u>Approx \$100</u>
5 to 10 years	\$100 TO <u>Approx \$150</u>
10 to 1920 years	RDL Silver Dragon Buckle <u>Approx \$250 to \$300</u> to 250
20 to 29 years or more	RDL Silver Dragon Buckle <u>Approx \$350 to \$400</u> or gift approx. value
<u>30+ years</u>	<u>Approx \$400 to \$450</u>

The School Council members shall be authorized to approve an expenditure up to \$200 for gifts for any teacher leaving RDL.

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12. Financial Reporting

All financial activities and reports of FCREC and are to be administered by the Treasurer of RDL School Council. The Treasurer will report the financial activities as part of the Treasurer report.

Fiscal year runs from July 1 to June 30th

Complete financial reporting to be presented at each monthly council meeting, General Meetings and Annual General Meeting..

Treasurer is responsible to coordinate the audit of financial statements at year end, 2 separate auditors with signatures are required. The audited financial statements are presented at the Annual General

Meeting for acceptance by a motion from the floor. The audited statements are to accompany the Annual Society Return. All financial issues regarding fundraising activity must be relayed to the treasurer and complete accountability, through pertinent documentation, shall be provided to the treasurer.

The budget is to be prepared in conjunction with the Council's 3 year plan and strategic planning in April. The final draft will be reviewed by council at the last council meeting of the year.

This budget is to be presented at the Annual General Meeting for approval.

It has been recommended that RDL Council and FCREC maintain 2 years worth of school Allocations in our main bank account plus \$2000.00 for any incidentals that may come up at all times. ~~It is recommended to maintain \$2000.00 in our Funding account for any incidentals that may come up as well.~~

It has also been advised that we do not want to allow our accounts to maintain at a high level of non-allocated or spent funds. Remembering that the main mandate and goal of RDL Council and FCREC is to work towards helping current and future students and staff at RDL to ~~h~~Have a the best experiences academically, socially and physically.

13. Planning Strategies

The council meeting in April will be allocated to either developing the School Council 3 year plan or if in the middle of a 3 year plan then on preparing or maintaining a 3 year budget in accordance with the plan.

Council will review bylaws, constitution and the Policy and Procedure Manual each March.

It is the responsibility of the 2nd Vice President, President or elected representative to maintain or update the Policy and Procedure Manual.

APPENDIX "A" - RED DEER LAKE SCHOOL COUNCIL CONSTITUTION

RED DEER LAKE SCHOOL COUNCIL CONSTITUTION

ARTICLE I - The name of this association shall be Red Deer Lake School Council.

ARTICLE II- OBJECTIVES AND POLICY

1. This Council shall act as a liaison between parents and teachers, bringing into a closer relationship the home and school enabling the parents and teachers to co-operate intelligently in the training of the child.
2. This Council shall endeavor to provide services to the school as requested.
3. This Council shall be non-sectarian, non-partisan and non-commercial in all of its relationships. The name of any member in his or her official capacity shall not be used in connection with any political interest or with any commercial concern or its products or for any other than the regular work of the Council.
4. In the tradition of the Red Deer Lake School Council, the Principal (or Vice Principal), shall inform the remaining executive of matters of a general interest to a significant portion of the Council. These matters may be of an academic, social or financial nature but are not necessarily limited to these areas. Through discussion, the parent members of the executive may advise the Principal of their positions on such matter, always mindful that it is their obligation to reflect, to the best of their ability, the feelings of the majority of the Council, whom they represent. Further to tradition, the Council executive shall inform

the Principal of matters of concern and interest to them, including new ideas for activities the Council wishes to undertake. Each party, parent, and staff, shall consult and discuss in the spirit of cooperation and mutual desire to maintain excellence for our students.

5. In case of an irreconcilable differences between the Principal and constitution shall be adhered to.

ARTICLE III- MEMBERSHIP

1. Parents/guardians of children attending the School and Staff of the School shall be members of the Council, each member having the right to one vote at any general meeting; the right to bring matters of concern to the executive and/or to a general meeting; and each having the obligation to respect this constitution and the wishes of the majority of the Council.

OFFICERS ARTICLE IV — OFFICERS AND EXECUTIVE COMMITTEE

1. The Officers of the Council shall be: President, Vice President (1 or 2), Secretary and Treasurer. The President shall be responsible for calling and chairing meetings, both executive and general, and overseeing the day to day operations of the Council. The Vice President(s) shall assist the President in these endeavors. The Secretary shall record and maintain minutes of all meetings. The Treasurer shall maintain the financial records of the Council, and report to the President as requested. All Officers shall provide their advice, and decisions shall be made by mutual agreement or majority vote.
2. In accordance with Section 7 (1) of the School Council Regulations, the executive committee shall consist of elected officers, together with the immediate Past-President, the Principal of the school (or the Vice-Principal in his/her absence), a teacher or teachers of the school, the Directors, and either a community member or a parent of a child enrolled in Early Childhood Services. -

3. The executive committee may at their discretion add chair persons of standing committees to the executive committees.

ARTICLE V- TERM OF OFFICE

1. The President and all other officers of this Council shall be elected annually and shall hold office until their successors are installed
2. When a position has been held by one person for three consecutive years, that position will come up for re-election in the fourth year.
3. Should a vacancy occur in any office the executive committee shall have the power to appoint a member to fill the office for the unexpired term.

ARTICLE VI— COMMITTEES

1. Committees as required may be approved by the executive committee or~~f~~ by the members at any meeting.
2. The Chairperson of each committee shall be appointed by the executive committee.
3. The Chairperson shall appoint the members to serve on the committee.
4. Committees shall submit plans of work to the executive committee (written or verbal) for approval and before any work is undertaken.
5. The Chairperson of each committee shall submit verbal, or written if requested, report of the committee's work at the Annual Meeting.

ARTICLE VII-ELECTIONS

1. There shall be a nominating committee of three members appointed by the executive committee. This nominating committee shall prepare a list of those who have consented to let their names stand to be voted on at the Annual Meeting.
2. Only those who are members are eligible to stand for office or vote.
3. Elections shall be by show of hands or ballot. The election decision shall be by simple majority.

ARTICLE VIII-MEETINGS AND NOTICES THEREOF

1. The General Meeting shall take place in the school and/or virtual.
2. There shall be a minimum of two General Meetings a year, one of which shall be the Annual General Meeting for the purpose of elections. Any other meetings called will be as deemed necessary by the executive committee.

- The Annual General Meeting shall take place within the first six weeks of the school year. In addition to elections, annual reports are to be presented.

- Notices of the Annual General Meeting and any other general meetings shall be given at least seven days prior to the meeting. Notices shall be issued both through the school website and/or social media as well as email. ~~the Council's newsletter and in the Western Wheel. for a General meeting notice must be made by posting intent on the school website and or thru email, posted on council bulletin board.~~

- The executive shall ensure agendas of the Annual General Meeting are published on the school website. ~~and/or the Council's newsletter.~~

ARTICLE IX-FINANCING

- ~~1.~~ The executive committee shall form the sub-committee responsible for any in-school fundraising of a general nature. The Foothills Cultural Recreational Enrichment Centre Foundation (FCREC) is the fundraising society for the School Council. The officers of the Red Deer Lake School Council will also be the officers of FCREC. The ~~Treasurer~~Secretary of FCREC will file annual returns for FCREC in accordance with the Societies Act. FCREC will hold a minimum of two meetings per year and minutes of those meetings will be kept by the Secretary.
- ~~2.~~ Records of such fundraising activities shall be kept by the Treasurer of the Council and kept with the Council's general records.
- ~~3.~~ All payments made by the Council in the excess of \$20.00 shall be by cheque signed by the treasurer and one other member of the executive committee.
- ~~4.~~ 4. The executive committee shall be authorized to approve an expenditure up to \$500.00 per project or event. Any expenditure exceeding \$500.00 shall require authorization by a majority at a general or special meeting.

ARTICLE X-QUORUM

1. A majority of the executive committee shall constitute a quorum at an executive meeting.
2. Five members of the Council shall constitute a quorum at a General Meeting. If there are not 5 members at a meeting and a decision is required the vote will then go out to all council members and they will vote via email to be sent to the president, secretary and 1 other executive member of council or the school principal.

ARTICLE XI- CONFLICT RESOLUTION

1. The mediation process shall be available for all unsolved disputes using a mediator mutually agreed upon by the parties in conflict.

2. If a dispute cannot be resolved through a mediation process the executive shall refer the dispute to the Superintendent of Schools.

ARTICLE XII- DISSOLUTION

1. If this Council desires to disband it shall give thirty days notice to all members in writing through the school website and email and the Western Wheel newspaper with reasons stated before taking further action. The thirty days shall precede a General Meeting at which time dissolution may take place.

ARTICLE XIII- AMENDMENTS

This constitution may be amended, or addition made thereto, at any General Meeting of the School Council by a two —thirds vote of the members present and voting, provided that notice of the executive's intention to amend is preceded by a minimum of seven days written notice through the school website and/or Association's newsletter.

This constitution was passed at a General Meeting of the Association held on the day of A.D. 1975

Retyped with amendments to Article VIII, No 2,3,and 4 and the 15th day of April, A.D. 1991 Signed. Mary Anne Smitham

Retyped with amendments to Article II, No. 1 & 2; Article IV, No. 2&3, Article VIII, No. 3, 4, & 5; Article IX, No. 1 & 2; Article X, No. 1 & 2; Article XI; Article XII on the 26th day of May A.D. 1992. Signed: Mary Jane Pfeifer

Retyped with amendments and/or additions to Article II, No. 4 & 5; Article III, No. 1, Article IV, No. 1, 2, &3; Article VI, No. 4 & 5; Article VIII, No. 2,3,4, & 5; Article IX, No. 1,2,3, & 4; Article XI; Article XII; Article XIII on the day of A.D. 1996. Signed: Michelle Veldhoen

Retyped with amendments and/or additions to Article IV, No.4 on the 1st day of October A.D. 1996. Signed: Michelle Veldhoen

Retyped with amendments to Article V, No. 2 on the 28th day of October A.D. 2003. Signed: Joe Mercier, President

Retyped with amendments to Article I, No.1; Article IV, No.2 &4(remove); Article VIII, No.3; Article IX, No. 1 & 2 Signed: Joe Mercier, President

Retyped with amendments to Article VIII; Article X; Article XIII. on the 2nd day of April 2017, Signed: Amber Den Hoed

Retyped with amendments to on the 10th day of January 2022, Signed: Stephanie McGill

Appendix "B" - Sample Council Agenda

RDL School Council Meeting
September 15th 2021

<u>7:00-7:05pm**</u>	<u>Call meeting to order</u>	
<u>7:05-7:10pm</u>	<u>Approval of previous meeting minutes - Business arising</u>	<u>For Decision**</u>
<u>7:10-7:20pm</u>	<u>Trustee Report</u>	<u>For Discussion</u>
<u>7:20-7:30pm</u>	<u>Principal and Staff Report</u>	<u>For Discussion</u>
<u>7:30-7:45pm</u>	<u>Reports from committees (If required)</u> <ul style="list-style-type: none"> • <u>Communication</u> • <u>Hot lunch</u> 	<u>For Discussion/Action</u>
<u>7:45-7:50pm</u>	<u>Old Business (usually reports of action on matters previously presented to the group or held over some reason)</u>	<u>For Decision/Action</u>
<u>7:50-8:00pm</u>	<u>New Business</u>	<u>For Referral</u>

**Time allocation and how topics are handled may or may not be used.

Appendix "C" - Council Allocations

Annual Allocations

- School & teacher allocations ~~€~~come from Chequing Acct.
- Playground Allocations should be deposited into the Funding Acct.
Money spend on playground maintence, landscape upkeep or landscape structures must be paid from the funding account. €

School Allocations

Item	Amount Allocated
Awards Night	\$1,000 750.00
Sports Equipment	\$500.00
Learning Commons	\$1,000.00
Yearbook	\$200.00
Band (Gr.6-9)	\$500.00
Music (K-5)	\$3 500.00
<u>Grad Dinners</u>	<u>\$500.00</u>
<u>Audio Visual</u>	\$500.00
Peer Support	\$500.00
Science Fair	\$500.00
<u>Lunch Support Program</u> <u>from Government in 2021)</u>	<u>\$0.00 (Received Nutrition Grant</u>
<u>Sport Teams</u>	\$500.00 400.00
<u>Administration</u>	<u>\$1,000.00</u>
<u>Clubs</u>	<u>\$500.00</u>
<u>Teachers (\$200 each)</u>	<u>\$4,800.00</u>

Teacher Classroom Allocations **Subtotal \$4,800.00** @
\$200/Teacher
Dispersed by RDL Council Treasurer

Administration Float yearly **Subtotal \$1,000.00**

Playground ~~\$500.00~~~~\$1,000.00~~(upgrades & Maintenance)
Total ~~\$13,200~~~~13,550.00~~

Council Allocations

<u>Item</u>	<u>Amount Allocated</u>
Council Admin/Engagement/Recognition	\$1,000.00
Teacher Appreciation	\$1,500.00
Grade 9 Grad	\$3,000.00
	Total \$5,500.00