

Ecole Secondaire Highwood High School
School Council Minutes
Feb 26, 2024

Attendees: Martha Klassen, Anne Gray, Phil Irwin, Ian Whitworth, Carolyn Lenstra, Tanya Franklin, Nicole Warin, Dave Roberts

Welcome and Introductions

- 1) Land Acknowledgements-Tanya Franklin
- 2) Additions to Agenda-Casino (Ian Whitworth)
- 3) Approval of Agenda and Minutes-Ann Gray, second Tanya Franklin
- 4) Report: Trustee Phil Irwin–School Division

January to February 2024 School Trustee Report- [Jan-Feb. 2024 Trustee Report - Ward 5.pdf](#)
December to January 2023 School Trustee Report [Dec - Jan Trustee Report - Ward 5 - Copy.pdf](#)

- 5) Reports:
Administration Principal Dave Roberts-
 - Surveys- middle of survey season (Assurance Survey) for students and parents. Foothills sends their own version. Carolyn Lenstra is working on conducting cellphone surveys with the students. Admin has noticed that consistency with the new cell phone policy has been a challenge.
 - Student matters committee-lead by Wendy Lafferty-went to division mtg and plan to present. They have started a student peer tutoring program which is student directed and lead. Tutoring can be done in classroom during school time or during spares or lunch hour
 - Student of the month continues nominations sent in for Feb
 - Scholarship letters went out to previous donors and need to confirm sponsorship money before offering and posting them on the website and students can apply for the scholarships
 - New school resource officer Constable Mike
 - Planning underway for the Indigenous grad on Jan 19
 - Prof dev on new computer systems-registrations and how to build timetables sooner in the spring and done before end of June is the goal for a smooth transition for fall 2024.
 - Chriss Fuzessy March 18th coming to School Council to lead the evaluation of Vice Principal Carolyn Lenstra
 - Band camps starting and Edmonton Band Festival planned in April
 - Student council lead by teachers Chris Hall And Patricia Derakhshan did breakfast with Santa with photos in December, candy grams in February
- 6) Parent Focus Group with Chris Fuzessy- March 18, 2024 at 6:00-6:30pm
- 7) Bylaw Review and Vote-
*Motion set to accept bylaws-Ian Whitworth and Second Tanya Franklin. Bylaws will be stored at the Alberta Registries

8) Highwood Fundraising Society-

Signing authority for bank- will need to change before casino money comes in.

*Motion to change signing authority and to transfer signing authority to Ian Whitworth and Tanya Franklin- Ann Gray, Second Nicole Warin

AGLC annual report-Due March 28, 2024

Casino- Ian Whitworth revealed that casino donations received was \$135

9) Next Meeting- March 18, 2024

10) Adjournment- 8:03pm