

Volunteer Opportunity: WordPress Wizard

Hey there! The Friends of Foothills Schools Foundation is a lively and passionate nonprofit on a mission to build community that empowers the students of Foothills School Division. We believe learning should be fun, engaging, and, most importantly, *accessible for everyone*. From assisting parent councils, doing fundraising, and supporting innovative community programs, we're on a quest to change lives through education, and we need your help to make our website just as impactful!

If you're a WordPress whiz who loves the idea of using your skills to make a difference, we want you on our team!

What You'll Be Doing

As our WordPress Web Wizard, you'll be the behind-the-scenes hero, helping us craft a super cool, super functional website that tells our story, engages our audience, and brings people together to support our cause. You'll work closely with our team, bringing creative ideas and technical expertise to the table.

Your Superpowers Will Include

- **WordPress Website Building:** From setting up pages to customizing themes and adding plugins, you'll help bring our website to life. You'll have the freedom to use your creativity while keeping the site functional and sleek.
- **Content Management:** You'll keep things fresh by uploading and organizing articles, images, videos, and more. Plus, you'll ensure everything is presented in a way that's both fun and easy to navigate.
- **User Experience Magic:** Help create a seamless, enjoyable experience for everyone who visits our site. Whether it's making sure the site works beautifully on mobile or ensuring our content is accessible to all, you've got it covered.
- **Team Collaboration:** You'll work directly with our team (a bunch of fun-loving, education-obsessed people) to bring your vision to life. We'll provide input, but you'll be the one calling the shots on design and functionality.

What You Bring to the Table

- Proven experience with WordPress, including setting up themes, customizing layouts, and using plugins.
- Strong knowledge of HTML, CSS, and a bit of PHP (don't worry, you don't need to be a coding genius — but if you can work your magic with code, that's a huge plus!)
- Experience with SEO, performance optimization, and analytics.
- A love for creating user-friendly, beautiful, and functional websites.
- A passion for education and helping a cause you believe in.
- Bonus points for a fun, creative, and "let's get things done" attitude!

Why You'll Love This Role

- **Make an Impact:** Your work will help us reach more people, raise awareness, and bring more support to education initiatives.
- **Build Your Portfolio:** Add a meaningful project to your portfolio — working on a real non-profit site that's making a difference.
- **Flexible & Remote:** Work from wherever you are, whenever works best for you. We're all about flexibility and getting the job done without any stress.
- **Collaboration & Creativity:** Be part of a team that encourages ideas, innovation, and fun! Plus, we love to celebrate small wins — and we'll definitely celebrate big ones.

- **Feel-Good Vibes:** At the end of the day, you'll know you're helping to change lives through education.

Time Commitment

We're looking for volunteers who can commit to a minimum of 10 hours per month!

How to Apply

Think this sounds like your jam? Awesome! Shoot us an email at hello@foothillsfriends.ca with a brief intro about yourself, a link to your portfolio or examples of your past work, and why you're excited to volunteer with us. Let us know what magic you'll bring to our website (foothillsfriends.ca)!

We can't wait to meet you and start building something amazing together!