

Ecole Secondaire Highwood High School  
School Council Minutes  
November 17, 2025

Attendees: Nicole Warin, Ian Whitworth, Tanya Franklin, Jenny Jones, Carolyn Lenstra  
Welcome and Introductions

- 1) Land Acknowledgements- Ian Whitworth
- 2) Approval of Agenda- Motion of approval-Jenny Jones, Second- Tanya Franklin
- 3) Additions-Friends of Foothills Grant now called SPARK Grant Program  
Carolyn will present this opportunity to the staff at Highwood. Deadline is Nov 30, 2025.  
Some teachers that may be interested in this grant are:  
Lyndsay Anderson-Holocaust Study trip  
Pam Kearsey- Culinary Arts trip to Italy this spring
- 4) Report: Trustee Jackie Roe – Was not able to attend today. She will have a report at the January meeting.
- 5) Reports:  
Administration Principal Dave Roberts/Vice Principal Carolyn Lenstra  
See report attached below:  
[Admin Reports\ESHHS School Council Admin Report - Nov. 17th,2025.pdf](#)
- 6) Student Matters Report- See report attached below:  
[Admin Reports\ESHHS School Council Admin Report - Nov. 17th,2025.pdf](#)
- 7) Highwood Fundraising Society-update from Tanya Franklin
  - Current School Council Account Budget \$132.91
  - Fundraising Committee Bank Account Balance \$31,896.35
    - \$31,571.35 General Funds, subject to AGLC Spend Rules
    - \$325 Raised by and held for the Football Team
- 8) Develop a School Council Plan to allocate funds for the 2025/2026 year- Who, What, When, etc.  
**Action:** Admin to get a wish list from the teachers and present the list at the January meeting.
- 9) ASCA 2025 School Council Virtual Engagement Event- Nov 22 1-4:30pm  
Anyone that is a parent/caregiver to a student at Highwood High School can attend.  
[2025 Virtual Engagement Event Information: Alberta School Councils' Association](#)
- 10) Next Meeting- January 19, 2026
- 11) Adjournment- 7:05pm