

Spitzee Home & School Association Minutes

Sept 9 2026

Attendees: Jackie Roe, Rozlyn Neighbour, Teresa Lund, Tess Pfeifer, Denise Saunderson, Kaitlin Saunderson, Glenda Peters, Shelby Peters, Corre Mahan, Emily Vandebeek, Mollie Esau

Regrets:

Call to order @ 6:30 PM

Welcome & introductions: current council exec & staff

Chairperson- Rozlyn Neighbour

Vice Chairperson- Teresa Lund

Treasurer- Tess Pfeifer

Secretary-

Fundraising Chair - Rozlyn Neighbour

Teacher Rep-

Land Acknowledgement

We acknowledge this land on which we reside, work, and learn as the traditional territories of the people in treaty 7 of southern Alberta including the Siksika, Piikani, Kainai, Tsuut'ina, and Stoney Nakoda First Nations, and the Metis Nation of Alberta within the Battle River Territory.

In the spirit of this acknowledgement, we hold thanks in our hearts for the beautiful gifts and lessons these lands hold.

We also acknowledge the tradition of councils that have been practiced on these lands long before our time here. We commit to the understanding that all members of this community are responsible for teaching our children, to ensure the origins of these lands continue to be honoured and respected.

Approval of minutes

(all mtg minutes posted to FB page and to communication boards outside the office and on the boards outside)

Motion to approve - Teresa Lund

Second - Tess Pfeifer

Trustee report-Ms Jackie Roe

- The Trustees went back to work in August
- There has been a focus on bridging the schools & communities
- Jackie is here to bring to us information from Division as well as listen to our concerns as a school and council and bring those back to Division

- If we as a council are ever looking to make a structural change or improvement to the playground or something similar we are to reach out to Kevin Gushulak at the Division office to discuss.

Teacher Report: Denise Saunderson & Kaitlin Saunderson

- Denise and Kaitlin joined us for this meeting to discuss the first few days of the year.
- Everyone is starting to get settled into their routines.
- There is a big focus on the The 7 Habits - with hand movements
 1. Be Proactive - I'm in charge of me
 2. Begin with the end in mind - Have a plan
 3. First Things First - Work then play
 4. Think Win Win - I win, you win, we win
 5. Seek first to understand, then to be understood - Listen before you speak
 6. Synergize - Together is better
 7. Sharpen the Saw - Balance feels best
- Looking to have this as common language used across the staff
- Many classes are also making class promises for the year

Admin report- Mrs. Shannon Culbert/Ms Corre Mahan

New faces at Spitzee this year! We are excited to have:

- Mrs. Buhr as our new Secretary joined us on Tuesday
- Mr. Brook teaching Grade 3
- Ms Jones teaching Grade 2
- Ms MacDonald continues with us in the library from now until Christmas (and maybe beyond...?)
- Miss Ellen Howden, rounding out our awesome EA team!

These days at Spitzee...

- Teachers are busy welcoming students back into classes and setting routines for the year
- Running Club has started with Miss Daisy
- Mr. Brook and Miss Daisy are getting Flag Football going
- Our Kindergarten classes (Mrs. Beagle – Full Time K; Ms Mahan – Part-Time K) are so settled and calm!
- “Staggered start” is once again a huge success!
- Grade 1 (Mrs. Saunderson & Mrs. Thomas) have already had their classes invited to participate in the Medicine Tree Manor’s Terry Fox event this Friday
- Grade 2 classes (Miss Saunderson & Ms Jones) are busy building community within their rooms, learning routines, getting “back to school”
- Grade 3 classes (Mr. Brook & Ms Bulmer) are getting into the “daily agenda” routine, writing letters about themselves, and enjoying getting to know their teachers.
- Grades 4 & 5 (Mrs. Mace – 4M, Mrs. King – 4,5K, Mrs. Livesey-Moore) are busy being the leaders of the school, learning expectations and being awesome role models!
- Everyone LOVES the new Spitzee Eagle logo in the gym... thank you!

- We have so much “NEW” this year ... we appreciate your patience!

Spitzee Ed Plan

- Our [Ed Plan](#) is posted to our website. Under the “Our School” menu, click on “Education Plan(s)”, then Year 3.

Engagement: We hope you are getting lots of communication from our teachers!

Support: We are continuing to focus on Executive Functioning combined with 7 Habits

Success: We are excited to participate in Writing PD this year, as well as continue our journey towards Truth and Reconciliation

Upcoming Important Dates

- September 8-11 - Bottle Drive Trailer @ Spitzee for PE
- September 10 – Meet the Teacher 5:30 – 7
- September 17 – Terry Fox Run 1-3
- September 18 - Spitzee Sunset Drive in Theatre Fundraiser
- September 18 – PD Day – No School for students
- September 25 – School Assembly
- September 29 – Orange Shirt Day
- September 30 – National Day for Truth and Reconciliation – No School
- October 7 – Spitzee presentation to the board
- October 12 – Thanksgiving – School Closed
- October 13 and 14 – Picture Day!
- October 14 - School Council AGM @6:30PM
- October 19 – PD Day – No School for students

Council Business:

- Teresa - Would we be interested in creating a digital Council Calendar with Hot Lunch Information & Fundraiser information
 - Teresa will speak with Corre about the Calendar and the best way to move forward
 - Corre will add the Hot Lunch information to the school website calendar as well as the Hot Lunch link.
 - Teresa will still create the emailed out hot lunch calendar.
 - The calendar and hot lunch link can be added to “The Biz” as well
- On September 18th we have our Sunset Drive in Theatre Fundraiser
 - We need 6 volunteers

Meeting adjourned @ 7:25PM

Fundraising Meeting opens @ 7:27PM

Treasurer Report: By Tess Pfeifer

Account	Account Balance	Approx. Available Funds
General	\$6685.96	\$4500.00
Casino	\$68544.49	\$61000.00
GFB	\$154.68	\$146.87

- Bank accounts have been opened at Servus Credit Union
- Majority of the funds have been moved to the new accounts - the RBC accounts will be closed in a few months
- Working through the hiccups that come with new systems and accounts

Fundraising Update by Rozlyn Neighbour

Sept 8 - 11 Bottle Drive for PE Trailer @ Spitzee

Sept 18 - Spitzee School Fundraiser @ the Sunset Drive in Theatre! 6 Volunteers Needed.
Please send an email on behalf of Council Promoting this Fundraiser and asking for Volunteers :) I can send the Poster.

Upcoming Fundraisers

October- Teamfund Fill your Freezer for Field Trips

November- Purdys Christmas Chocolate

December- The Giving Tree; 5050 Raffle at Music Concerts for Music.

Requests for Funds

- Shannon requests for council to provide popsicles for the students after the Terry Fox Run
 - Request approved - Tess will purchase the popsicles and bring for the run

Motions

Date	Motion	Amount	Account	Motioned By	Seconded By	All in Favor	Online or In Person
9/9/2026	Council to provide popsicles for after the Terry Fox run	\$150.00	General	Roz Neighbour	Teresa Lund	Yes	In Person

Meeting adjourned @ 7:40 PM

Next meeting- Please join us Oct 14/26 @630pm in the Learning Commons @ Spitzee (Library) for our AGM