

## Fundraising Meeting – Agenda - January 16<sup>th</sup> 2020

- 1 - Call to Order
- 2 - Introductions
- 3 - Review Agenda
- 4 - Approval of Nov 21st minutes
- 5 - Treasurer report  
Financial updates
- 6 - Communication  
Best communication methods to parents and the community.  
How do we encourage volunteers?  
Assigning responsibility for email addresses  
Decide on best way to collect and share parent's voices and opinions
- 7 - Hot Lunch Update  
Committee roles and who is assigned what tasks  
Website updates  
Scheduler  
Volunteer coordinator  
Vendor communication  
Purchaser  
etc  
Lessons learned from first couple of days  
Plan for coming months, home cooked food etc.  
Cancelling and refunds, let's make people aware of how this works.
- 8 - Fundraising activities  
50/50 update.  
Readathon - Jan, is everything ready to go?  
Raffle - Mar  
Flower Baskets - Apr
- 9 - New Business or Fundraising ideas
- 10 - Adjourn