

# Meadow Ridge School Fundraising Society

## Meeting Minutes

November 18th, 2021

### Parents Present:

Bryce Godenir, Kristi Lundquist, Shannon Gosse, Anthony Rider, Connie Drake

### Meadow Ridge Administration:

Rebecca Forchuk, Principal

Brad Skeet, Vice Principal

### Meeting called to order at 8:01pm

#### Review of Agenda

Motion to accept Connie and Bryce

#### Minutes

Motion to accept October 2021 minutes Kristi and Bryce

#### Financials:

Casino \$326.25

Main account \$22,766.85 however lots to come out from HL

#### Fundraising Update

| Month | Fundraiser              | Notes                    |
|-------|-------------------------|--------------------------|
| Oct   | Meela's and Rebel Bean  | went well                |
| Nov   | Art Cards               | Delayed to 2022 instead  |
| Dec   | Purdy's and Fundscripts | out now                  |
| Jan   | 50/50 pay your debt off |                          |
| Feb   | Readathon               |                          |
| Mar   | Prepacked meats         | poss Spolumbos           |
| Apr   | Growing Smiles          | Delivery before May 8th  |
| May   | Spring outdoor concert  | Silent auction and 50/50 |

Meela's raised around \$1718

Apples raised approx \$400

Art cards going to push back to 2022, logistics were greater than expected, also with the Covid issue with classes likely better for next year. Good decision to delay

Fundsplits is going to be launched any day.  
Purdy's is out

#### Hot Lunch:

Went well today (Thursday 18th)

Grades 3 to 6 getting refund for next week

Lots of leftover food, most likely due to kids away from school due to Covid, school is trying best to get leftover food to people who want something

Discussing issues around handing out food, how can we streamline or correct this. Hot lunch program takes the brunt of the complaints.

Is it possible to have better supervision? Supervision should be fine with approx. 1 teacher per three classes.

Commenting around two months of ordering at once was too much, maybe we need to look at staying for one month at a time.

#### Other Business

Propose we make a change to how things are funded, some vendors are paid two weeks in advance. Can we have cheques prepared in advance and only give them at the time of delivery.

However Anthony is hesitant to sign blank cheques, can we not get the invoice and then pay.

Can we look at adding another signature authority?

Sobeys milk ordering is an issue with lots left over in the way they order. We have lots extra due to kids out of school. However we still keep ordering what is ordered, this means we have more each week. Can we invoice and pay at the end of the month for Sobeys.

We need to look at two email addresses to handle the flow of funds coming in from the two separate areas (Hot lunch and Fundraising), is this possible? We have the structure in place already.

Can we set up auto deposit for hot lunch if not can we set up another authoriser for manually adding HL funds?

Meeting adjourned at 9:20pm