



MEADOW RIDGE SCHOOL FUNDRAISING SOCIETY
REGULAR MEETING
MINUTES

Thursday, April 20, 2023
7:30pm – MRS Upper Floor

**BOARD MEMBERS
PRESENT**

Connie Drake
Crystal Krauss
Shannon Gosse
Kristi Lundquist

**MEMBERS
PRESENT**

Sarah Larsen
Bryce Goderin

**ADMINISTRATION
PRESENT**

Rebecca Forchuk, Principal

1. CALL TO ORDER

Connie Drake called the meeting to order at 8:28 pm.

2. ADOPTION OF AGENDA

MOTION

By Kristi Lundquist

That the agenda for the April 20, 2023 Regular Meeting agenda be adopted as amended.

CARRIED UNANIMOUSLY

3. MINUTES OF PREVIOUS MEETING

- a. Regular Meeting – March 23, 2023 - No minutes were logged for the meeting.

4. TREASURER UPDATE

- a. Financial Update was presented by the Treasurer. To date, the net income this year is 28,500 with a number of expenses yet to be paid out from the wish list submitted by Administration earlier in the year; Red Cat in the amount of \$6,384 paid. Processes for Hot Lunch payments were reviewed, and Committee agreed to provide 24 hours for payment to be submitted, after which time pending hot lunch orders will be cancelled so orders can be submitted to vendors in a timely manner.

MOTION

By Shannon Gosse

That the Treasurer's report be adopted as information.

CARRIED UNANIMOUSLY



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5. ADMINISTRATION REQUESTS

Due to finding out very late in the year that Grade 6 Camp was a possibility resulted in very few options for fundraising. Moving forward, plans for Grade 6 Camp will be determined in September so requests for funding can be presented to MRSFS earlier in the year.

6. HOT LUNCH COMMITTEE

- a. Update – Discussion about complaints received from parents that lunches are going missing. Once hot lunch bins are organized and distributed, Hot Lunch volunteers are not responsible for missing or stolen items. Suggested Administration address the issue by requesting classes identify 1 or 2 key students pick up lunches from Kitchen and distribute to classmates if a teacher or classroom assistant is not available.
- b. Vendors – nothing to report.
- c. Volunteers – lack of volunteer continues to be a problem.

7. FUNDRAISERS

- a. Annual planning to be established for school year in September. Next year Committee to consider more experiential fundraising options rather than products. Art Cards extremely popular and should be considered again in the next school year.
- b. Frozen cookie dough – Sarah Larsen reported that the campaign brought in roughly \$800.
- c. Mother's Day flowers and First Aid Kits put on hold as no volunteers are available to run campaign.

8. NEW BUSINESS

- a. Communication - Suggestion to share document with Meadow Ridge families explaining how the MRSFS supports the school (such as the school "wish list" of expenditures, i.e. trophy case, Red Cat equipment, etc.) Provide printed document to youngest student in family in addition to electronic copy.
- b. Secretary Position – crucial for the Society to get one in place to handle documentation.
- c. Meeting Participation and attendance - Discussion around how to get more people to show up to both Council and Fundraising Society meetings. Committee discussed having a mandatory delegate from each classroom and/or grade. If teachers could find delegates for Fundraising Society; 1 or 2 parents who would be willing to commit to attending Council/Fundraising meetings, it would be extremely beneficial.

9. ADJOURN

MOTION

By Bryce Goderin

That the meeting adjourn at 9:39pm.

CARRIED UNANIMOUSLY