



MEADOW RIDGE SCHOOL COUNCIL MEETING MINUTES

Date: Thursday, January 18, 2024

In Attendance: Kezia Grams, Rhiannan Harris, Nicole Brockhoff, Lara Pearce, Nicole Mulholland, Nicole Best, Shannon Gosse, Kristi Lundquist

Administration: Sharon Nichols (Trustee), Rebecca Forchuk (Principal)

Guest: Mrs. David (Family Liaison)

Meeting called to order: 6:32pm

Welcome and Introductions

Agenda

- Agenda distributed. Amendment to “Approval of November meeting minutes” instead of October. No additions or deletions.
- Motion to adopt agenda: Nicole Brockhoff
- Seconded: Shannon Gosse

Last Meeting Minutes

- November minutes reviewed.
- No amendments, additions, or deletions.
- Motion to adopt minutes: Nicole Mulholland
- Seconded: Nicole Best

Mrs. David - Family Liaison

- Family School Liaison Counselor Roles & Responsibilities document distributed.
- Family School Liaison Counselors:
 - o Employees of Foothills School Division.
 - o Work full time from larger schools, as Mrs. David does for Meadow Ridge.
 - o Focus on social emotional learning: safe and happy.
- Work is based on needs assessments, observations from teachers or parents, or by self electing students. Three approaches:
 - o Universal/Whole Class: 10-12 lessons, focus on strategies.
 - o Targeted/Groups: focus on relationships, i.e. targeted recess, January building social skills (8 groups).
 - o 1:1: focus on services, includes families.
- Mentorship (focus on learning skills through games)
- Nutrition fund (snacks, breakfast, brown bag, hot lunch).
- Great resource to connect with families first regarding any concerns.
- Trained to assist/assess situations of self-harm. Students are to connect with the office if Mrs. David is not there and another support would be called in.



Trustee Update - Sharon Nichols

- Partial review of [December 2023](#) Footnotes Newsletter
 - o Bussing conversation has been delayed for another year as per the Minister.
 - o Executive review on school boundary report
 - Population has gone down, not up. Not enough information at this time, boundary review delayed until next year at the earliest.
 - Discussion about kindergarten and full time kindergartners at other schools transitioning to Meadow Ridge for grade 1.
 - o Should know by February about whether or not there will be a new High School.
- Review of [January 2024](#) Footnotes Newsletter
 - o New Foothills School Division app “Stay Connected”.
 - o Division Wide Student Code of Conduct process under way. Linked to “A Place for All,” inclusive space for everyone.
 - o 5 Year Education Plan
 - Same strategic goals so everyone knows where we are going. Will assess how things are going and tweak as necessary.
- Board Meeting: Continuum of Supports.

Meadow Ridge Administration Update - Rebecca Forchuk

- CTF Christmas Market was a big success. Raised \$3500 for future markets and literacy resources.
- Read-a-thon started this week. Next week will be spirit days.
- Supports
 - o Collaborative Response Meetings (CRM) to brainstorm strategies of support for those who need it. Teacher commitment to those strategies.
 - o Hiring an E.A.
- Kindergarten Open House begins in February.
- February 15th learn profiles will be emailed out.
- Portable Update:
 - o Commitment from contractor to be up and running at the end of January.
 - o Fire alarm did occur but through quick assessment it was deemed safe to not evacuate children into -40 weather.
 - o HTA or DMG would be secondary muster points in the event of extreme weather if evacuation was required.
- Safety for All Survey Report distributed.
 - o Discussion about increased peace officer presence and staggered dismissal when busses aren't running.

Other Business, Question and Answer:

- Parent question about how to recuperate funds for the deficit of unpaid fees.
 - o Sharon indicated that unpaid school fees are due at the end of January.
 - o Rebecca will bring forward to in the FAA meeting.
- Parent question about marks not showing on Edsembli.
 - o Encouraged to reach out to the teacher directly.

Meeting Adjourned: 7:44pm