



**MEADOW RIDGE SCHOOL FUNDRAISING SOCIETY  
REGULAR MEETING  
AGENDA**

Thursday, September 22, 2022  
7:00pm

via Teams online and In person at Meadow Ridge School

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Agenda Item	Time
<b>1. CALL TO ORDER</b>	<b>1 minute</b>
<b>2. ADOPTION OF AGENDA</b>	<b>1 minute</b>
<b>3. MINUTES FROM PREVIOUS MEETING(S)</b>	<b>2 minutes</b>
a. Regular Meeting – June 16, 2022	
<b>4. TREASURER UPDATE</b>	<b>5 minutes</b>
a. Financial Update	
b. Approval of MRS annual expenses (motion required)	
<b>5. ADMINISTRATION REQUESTS</b>	<b>5 minutes</b>
a. Review of 2022 Expenses	
<b>6. HOT LUNCH COMMITTEE</b>	<b>10 minutes</b>
a. Update – September and October open	
b. Vendors	
c. Volunteers	
<b>7. FUNDRAISERS</b>	<b>15 minutes</b>
a. Annual planning – list of ideas for fundraisers	
b. Assignment of fundraisers	
<b>8. MEETING SCHEDULE</b>	<b>5 minutes</b>
a. Monthly meeting schedule for year	
<b>9. ADJOURN</b>	
Upcoming dates:	
Next meeting:	



MEADOW RIDGE SCHOOL FUNDRAISING SOCIETY  
REGULAR MEETING  
MINUTES

**Thursday, June 16, 2022**  
**7:00pm – MRS Learning Commons**

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**BOARD MEMBERS  
PRESENT**

Connie Drake  
Crystal Krauss  
Nicole Brockhoff  
Teresa Ferrario  
Shannon Gosse  
Kristi Lundquist

**MEMBERS  
PRESENT**

Bryce Goderin  
Sarah Larsen  
Kristi Nutter  
Sarah Lynch

**ADMINISTRATION  
PRESENT**

Rebecca Forchuk, Principal  
Brad Skeet, Vice Principal

**1. CALL TO ORDER**

Connie Drake called the meeting to order at 7:04pm.

**2. ADOPTION OF AGENDA**

MOTION

By Kristi Lundquist

That the agenda for the June 16, 2022 Regular Meeting agenda be adopted as presented.

CARRIED UNANIMOUSLY

**3. MINUTES OF PREVIOUS MEETING**

a. Regular Meeting – May 17, 2022

MOTION

By Crystal Krauss

That the minutes from the May 17, 2022 Regular Meeting be adopted as presented.

CARRIED UNANIMOUSLY

b. Special General Meeting – June 16, 2022

MOTION

By Sarah Larsen

That the minutes from the June 16, 2022 Special General Meeting be adopted as presented.

CARRIED UNANIMOUSLY



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**4. TREASURER UPDATE**

- a. Financial Update was presented by the Treasurer highlighting current funds available and outstanding items yet to clear the account.

**MOTION**

By Kristi Lundquist

That the Treasurer's report be adopted as information.

CARRIED UNANIMOUSLY

- b. Approval of MRS annual expenses

Discussion surrounding request for funding (wish list) that have been paid out by the Society including class trips, classroom enhancements, Sports Day, Grade 9 Farewell.

**MOTION**

By Kristi Nutter

That the amount of \$6,307.31 for administration funding requests be paid for the 2021/22 school year.

CARRIED UNANIMOUSLY

**MOTION**

By Kristi Nutter

That the Society pay the cost of a trophy case in the amount of \$4,240.39 plus any shipping costs associated.

CARRIED UNANIMOUSLY

**MOTION**

By Sarah Larsen

That the Society pay for freebies for Sports Day (estimated cost of \$200).

CARRIED UNANIMOUSLY

**5. ADMINISTRATION REQUESTS**

- a. Benches and Tables

Rebecca Forchuk provided information regarding costs associated with the benches and table presented at the May 17, 2022 meeting. Tables were ordered by Administration for them to arrive prior to the beginning of the school year. Division office will have them installed over the summer months.

**MOTION**

By Kristi Lundquist

That the Society pay the cost of benches and table (estimated \$4275.00).

CARRIED UNANIMOUSLY



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**6. HOT LUNCH COMMITTEE**

- a. Meetings - will continue in the first week of September.
- b. Vendors – new vendors will continue to be sought out in new school year. The committee will review which vendors generated the most revenue.
- c. Volunteers – continue to be the biggest challenge. Ideas surrounding incentives for parents to join the volunteer list will be reviewed at the first meeting in September.

**7. FUNDRAISERS**

- a. Back to School BBQ  
Plan for “Reboot” BBQ for the school at the beginning of the school year to facilitate reconnection between the kids and engage parent involvement with the school, Society and kids. Discussion around obtaining a large BBQ and bring in partner organizations to promote health and well-being for the upcoming school year.
- b. Art Cards for Kids  
The Art Cards for Kids campaign didn’t take place in 2021 due to time constraints. Plan to work with teachers in October and early November to allow time for students to complete artwork and submit to Art Cards. This will ensure a timely turnaround of Art projects in time for Christmas.
- c. Annual Planning  
Society members, parents and teachers are encouraged to bring forward ideas of fundraising opportunities. Annual plan will be put in place at the beginning of the school year. All members keen to bring forward unique campaigns with intention to encourage supporting local companies/groups.

**8. ADJOURN**

MOTION

By Crystal Krauss

That the meeting adjourn at 7:53pm.

CARRIED UNANIMOUSLY

**Next meeting**

TBA

Have a great summer!