

Blackie Parents Advisory & Funding Association Meeting

November 7, 2023

1. Meeting is called to order at 9:30 am at Blackie School by Carmen Sewell.
2. Additions to Agenda – none
3. Secretary report – received at AGM.
4. Treasurer Report:
 - General Account \$ 3 824.74
 - Casino Account \$ 26 487.54
 - Playground (Savings) Account \$ 9 782.19
 - See attached sheet prepared by Natalie for updated balances and pending expenses.
 - Monthly report same as attached going forward to be prepared by Natalie.
5. Old Business:
 - Formalization of processes/ Association name:
 - Carmen contacted AGLC in regard to association name. Documentation of correspondence with AGLC in Gmail account under AGLC folder. Currently not an issue; proceed with changes if it becomes an issue in the future. Tamara motions we keep name as is Ashley 2nds; Motion passed.
 - Funding request form:
 - Presented to staff at staff meeting.
 - Amy has electronic as well as paper copies for staff.
 - Casino:
 - Leanne Garrioch (AGLC representative) confirmed October 13, 2023, we are in que and all paperwork has been completed.
 - School Skating Program:
 - Cherylanne to meet with Faye
 - \$500 Teacher Fund:
 - Presented to staff at last staff meeting
 - Well received; timing better now then at Christmas
 - Funding request forms NOT needed for these items/ purchases
 - Family Fund:
 - Not necessary at this time; will keep as is, however Amy knows to come to group at any time if anything arises
 - Hoodies:
 - Amy to finalize email for those purchasing
 - Carmen proposes Funding Association does not purchase hoodies in upcoming years (possibility in the future again, just not any time soon).
 - New staff and Grade 8's have been ordered for current year (staff already has theirs, minimal Grade 8's ordered this year).
 - Sue Elliott's Bookfair Baskets:
 - Receipts submitted to Natalie by Sue; adamant she only wants reimbursed \$200. Receipts total over \$200 (to come out of general account).
 - Natalie motions to purchase a Gift Card as a thank you; Yvonne 2nds; Motion passed
 - Natalie to purchase Gift Card

6. New Business:

- 2023-24 Budget Plan/ Large item requests from school:
 - o Nothing provided yet
 - o Notified the staff at staff meeting current spending would be around \$18 000, until Casino date is given
 - o Natalie to keep track of this budgeted balance with monthly report
 - o Carmen motions busing budget be \$2500 available until the end of March (or sooner if Casino date is known); Ashley 2nds; Motion passed
 - No sports bussing (already discussed at Parent Council)
 - No small groups
 - o Natalie to notify Amy of budget amount
- Teacher Appreciation Gifts:
 - o Christmas gifts for staff – Cherylanne to make baking tray/ basket for all of staff. To be delivered the last week before Christmas break
 - o Kim Battrum – thank you closer to end of year for all the sports coaching, etc.
 - o Kevin Merkl – thank you at Christmas Concert for organizing; Tamara motions to purchase \$50 Gift Card; Yvonne 2nds; Motion passed.
 - Tamara will get gift card and card to have Amy circulate and have all students sign
 - Students to present at Christmas concert
 - o Will keep in contact with Faye/ Amy about other staff that we may need to purchase thank you's for this school year
- Holiday/ Christmas Train:
 - o December 11, 2023, at 1:35 pm (Performance from 1:45-2:15 pm)

7. Money Requests/ Wish List:

- Chrome books and cart – waiting on costs
- Batteries for VEX – no longer needed
- No current motions or approvals needed

8. Fundraising:

- CoCo Brooks: Yvonne motions we go ahead; Tamara seconds; motion passed.
 - o Currently up and running. Orders close November 9, 2023.
 - o Proceeds currently at \$1068.85
 - o Proceeds are school wide, money to go into general account.
 - o Yvonne to pick up orders; will email details about sorting for delivery date of November 23, 2023.
- Texas Donuts: Currently up and running (Lana).
 - o Orders close November 10, 2023.
 - o Proceeds are school wide, money to go into general account.
 - o Lana to formulate a plan for packaging and distribution on November 24, 2023.
- Christmas Cash Raffle: Booklets to be distributed starting November 10, 2023. Returned by December 15 and draw to take place December 21, 2023.
 - o 400 tickets printed
 - o Carmen has licence from AGLC and ticket booklets
 - o Amy to keep tickets and sign out sheet at office

- 20% has to go towards prize amount (AGLC regulations); went with same number of tickets as prior years
 - Look into a booth to sell tickets at the Holiday train (adult needed)
 - Tamara to take booklet to ATB in Blackie
 - Poster to be displayed by Blackie Hall
 - Advertise on Facebook Community groups
 - Amy to keep cash and ticket stubs until draw (at Christmas concert)
 - Carmen to submit report to AGLC once draw is finished
 - School Christmas Market (7/8 Fundraiser): Nothing to update
9. Outside the Classroom Activities and Events:
- Theatre in Residence Program 2023-2024 – on hold
 - See Yvonne's list for more ideas
10. Playground:
- Gaga Ball Pits:
 - Not a viable expense currently (with proper ground cover required by FSD)
 - Leave the credit with Blue Imp – can use in the future for maintenance on current playground equipment or repairs.
 - Adirondack Chairs: To be installed in the Spring
 - Need to nail down a location with Faye by Spring
 - Need to go on gravel – how to fasten/ anchor them
 - If cannot install by Spring – return or sell them. Let go of having them at the school as this has been ongoing for almost 2 years now.
11. Other:
- Updates to include for Amy in next school communication:
 - Tamara to email minutes for AGM and this meeting
 - Christmas raffle
 - New elected group
 - Thank you for your continued support
 - Teacher appreciation – keep on agenda going forward
12. Next Meeting: December 1, 2023 (Friday) at 9:00 AM
13. Meeting adjourned at 10:50 AM

Members present:

Carmen Sewell
 Natalie Britton
 Yvonne Sherman
 Tamara Fike
 Ashley Sutor
 Cherylanne Rose

President: Carmen Sewell

Vice-President: Yvonne Sherman

Treasurer: Natalie Britton

Secretary: Tamara Fike