

## **Blackie Parents Advisory & Funding Association Meeting**

December 1, 2023

1. Meeting is called to order at 9:03 am at Blackie School by Carmen Sewell.
2. Additions to Agenda – none
3. Secretary report – Yvonne motions minutes have been circulated, Lana seconds, motion passed.
4. Treasurer Report (see attached):
  - General Account \$ 3 824.74
  - Casino Account \$ 19 864.12
  - Playground (Savings) Account \$ 9 804.62
  - See attached sheet prepared by Natalie for updated balances and pending expenses.
  - Monthly report same as attached going forward to be prepared by Natalie.
  - Additional deposit of ~\$139 to general account from CoCo Brooks fundraiser.
  - Chromebook Cart estimate is \$1400.
  - Cayley school author visit total is \$660 (majority is for busing)
  - Texas Donut fundraiser ~\$400 to be deposited + donation from Blackie Lions ~\$2000.
  - Running total to have ~\$2500 added to it.
5. Old Business:
  - Casino:
    - Leanne Garrioch (AGLC representative) confirmed we will get date for the casino in August 2024. Casino will be held in the first ¼ of 2025.
  - School Skating Program:
    - Cherylanne to update.
  - Sue Elliott's Bookfair Baskets:
    - Natalie purchased and has delivered \$50 Micheals gift card and card.
  - Mr. Merkle:
    - Tamara purchased \$50 Starbucks gift card. Receipt given to Natalie.
    - Card has been delivered to Amy to have all students sign.
    - Will be presented at Christmas concert.
  - Mrs. Willy:
    - Carmen will purchase \$50 Starbucks gift card for the Remembrance Day Assembly as well as help with the Christmas Concert
    - Will be presented at Christmas Concert
  - Kim Battrum:
    - Carmen will purchase \$100 Lululemon gift card for coaching flag football and volleyball.
    - Will be presented at Christmas Concert
  - Faye to keep in touch with other Thank You's throughout the remainder of the school year.
  - Staff Room Christmas Treats:
    - Natalie motions to provide staff with appetizers/ munchies for the evening of the Christmas Concert; Tamara seconds; Motion passed
    - Natalie will pick up and deliver the day of the Christmas Concert
    - Cherylanne to provide baking basket/ tray for staff the last week before Christmas break.

- CoCo Brooks:
    - o Successful – Raised \$1563.45
    - o Look at doing as a yearly fundraiser.
  - Texas Donuts:
    - o Successful – Raised ~\$400.
    - o Look at doing again in the Spring.
6. New Business:
- 2023-24 Budget Plan
    - o Continue to monitor \$18 000 budget (including busing)
    - o Natalie to provide monthly report (see attached)
    - o Individual Classroom budgets – Yvonne motions this is not needed at this time; Lana seconds; motion passed.
    - o Need to budget for Casino advisor out of general account.
  - Driving of students by parents instead of busing:
    - o \$2 million liability is needed by the parents to their insurance policy in order to drive other students.
  - Christmas Train:
    - o Lions Club providing hot chocolate.
    - o Yvonne to set up and sell raffle tickets (1 table and one mobile with bucket)
    - o Carmen to make signs for advertising (3 signs)
    - o 2 buckets will be needed (table and mobile seller)
    - o Possibility to identify Blackie School students as other schools are planning on attending this event (Faye will discuss with staff)
7. Money Requests/ Wish Lists:
- Large item requests from school for 2023-24 year
    - o Faye looking into enriched literacy supports. Cargill Cares is a possible option to receive funding for this. Faye will research the best options.
    - o CJO – can apply for a grant (50%-full amount, however unsure until finalized)
      - Possibly invite Cayley school to offset cost
      - Will know details in January.
      - Anywhere from \$3000 or \$0 depending on grant/ cost sharing.
  - Chromebook Cart:
    - o \$1400 estimate
    - o Tamara motions to order; Natalie seconds; motion passed.
    - o Faye will order.
  - Grade 5-8 Cayley Author Visit:
    - o \$660 total (busing and visit)
    - o Yvonne motions to pay for this; Natalie seconds; motion passed.
8. Fundraising:
- Christmas Cash Raffle:
    - o Faye posted on Instagram.
    - o Return tickets December 18<sup>th</sup> (not 15<sup>th</sup> – no school that Friday)
    - o Remaining tickets to be sold at Christmas Concert; Yvonne to organize.
    - o Float to come out of tickets already sold.

- Still booklets at office to be signed out.
  - Tamara taking another booklet to ATB.
- School Christmas Market:
  - Lana currently organizing.
  - Advertisements have been sent out via email to families and shared on social media.
  - Donations – no toys; mostly gifts for parents, wrapping supplies, etc.
  - To be held in the gym on December 14
  - Reminder for students to bring money will be sent home by Amy.
- Christmas Market (night of Christmas Concert):
  - Lana currently organizing.
  - Bake sale (Grade 7/8's)
  - Mini market
  - To be held after concert (library/ common area)
  - Will be advertised to the public that these services are available the evening of the Christmas Concert
- Timeline/ Ideas for other fundraisers this school year:
  - Spring Cash raffle
  - Bacon fundraiser (brochure in the mail)
  - Silent Auction
  - Garden Seed Fundraiser
  - All options on the radar. Will need to raise \$3-4000 from January – June 2024
- 9. Outside the Classroom Activities and Events:
  - Theatre in Residence Program 2023-2024 – on hold
  - See Yvonne's list for more ideas.
- 10. Playground:
  - Gaga pits not affordable currently
  - Adirondack chairs to be installed in the Spring by Kevin. Faye to decide best location.
- 11. Other:
  - Updates to include for Amy in next school communication:
    - Tamara to email minutes for AGM and this meeting
  - Faye to keep in communication about teachers/ staff that should be provided with thank you's
  - Natalie reminding group that she can do donation receipts to those wanting/ needing them.
  - Hot lunch program –
    - Natalie wondering if this is to be blanketed under Parenting Council or Parent Funding?
      - Currently operating more under Parent Funding
      - Look at possibility of having account balances/ transactions to be reported even yearly at meetings going forward.
      - Is a single signer account, without charitable status, so no reason to monitor on a more frequent basis.
- 12. Next Meeting: January 12, 2024 (Friday) at 9:00 AM
- 13. Meeting adjourned at 10:08 AM

Members present:

Carmen Sewell

Natalie Britton

Yvonne Sherman

Tamara Fike

Lana Poulsen

Faye Holt (Principal)

President: Carmen Sewell

Vice-President: Yvonne Sherman

Treasurer: Natalie Britton

Secretary: Tamara Fike