

GET READY TO LEARN

KINDERGARTEN REGISTRATION GUIDE



WELCOME TO FSD!

Registering your child for kindergarten is a big milestone. This resource is to help you be informed on the enrollment process, making it easy to register your child at one of our great schools in Foothills School Division.

GETTING STARTED

You will need to gather a few documents and understand the requirements before registering your child. What you may consider:

- Is my child old enough to enroll?
- Do I have the correct documents?
- Do I want my child registered in an alternative learning program?

THE PROCESS

1. Find your designated school
2. Gather required documents
3. Complete online registration
4. Help us get to know your child (ASQ)
5. Register for Transportation (if required)
6. See you in the Fall!

WHEN TO REGISTER

You may register your child for kindergarten as long as they turn five (5) years old on or before December 31 of the school year they enroll in kindergarten.

Are you looking for a preschool program? Children 4 and under may be a great fit for Junior Kindergarten. Visit our website for details.

IMPORTANT DOCUMENTS FOR REGISTRATION

You must provide proof of your child's age, legal name, citizenship and address.

Acceptable identification documents for your child include:

- Canadian birth certificate
- Your child's Canadian passport
- Canadian Indigenous status card



To save time, scan the documents to your computer ahead of time to have them handy during registration.

Accepted forms of **proof of address** and other accepted forms of identification can be found on the online registration form (see Registration).

Non-Canadian students see registration process in registration section of this guide or visit the our website for more details.

PATHWAYS FOR ALL - CHOOSING YOUR SCHOOL

As a place for all, every school has programming for your child to succeed in learning. Your child is designated to a regular program school and a number of alternative program schools based on your address. You will need to decide what school you want your child to attend. Early learning options include:

- French Immersion
- Explore: Nature-Based Learning
- International Baccalaureate Primary Years Program
- Montessori (grade 1+)

LEARN MORE AT: [BIT.LY/FSD_READYTOLEARN](https://bit.ly/fsd_readytolearn)



FIND YOUR DESIGNATED SCHOOL

- Use the Find a School tool on the FSD website.
- This tool will allow you to see your child's designated school as well as other schools, like middle/ junior schools and high schools.
- You can search by address, school name, or filter by a specific program.

REGISTRATION

Kindergarten registration is online

Registering as a Canadian student

- New to FSD? Create an Edsembli account.
- Once an account is created, you will receive confirmation and can register your child by following the prompts.
- Existing Edsembli Portal users can select the "Kindergarten Registration" form.

Please refer to our website for complete registration information details.

Registering as a non-Canadian student

- To register your child for school, you must create an Edsembli account.
- Once you have submitted the registration form through Edsembli, contact the school to complete your registration.

YOUR EDSSEMBLI ACCOUNT

Once your child is registered, your Edsembli account is your portal into your child's learning. You can:

- View and edit your child's information
- View all of your children under one portal
- Access your child's grades and attendance
- Pay fees online
- Sign field trip forms

FORGOT YOUR PASSWORD?

For help with your Edsembli account, please view the resources at our website or contact your child's school.

Schools can reset your password to help you regain access into the portal.

TRANSPORTATION

Many families walk, bike, drive or take transportation to and from school. Having a plan to safely get your child to school is important.

Bus service is available to kindergarten children who attend their designated school and live beyond the walk zone.

All families must register for transportation every year. You must submit your application by the May deadline to ensure you will have transportation in place for the first day of school. Your bus stop location and time will be before school begins. If you register after the deadline, your child may not be able to ride the bus for up to eight weeks, and your bus stop may be further away from your home, as your address would not have been considered when the route was being planned.

See our Transportation page for more information.

Full Day Kindergarten:

- 2 way bussing is available

Morning Only Kindergarten:

- Bussing to school only
- families responsible for pick up

Afternoon Only Kindergarten:

- Families responsible for drop off
- Bussing from school only

Kindergarten students must have an adult present at the bus door during drop-offs or pick-ups at the bus stop.

LEARN MORE: [BIT.LY/FSDBUSREGISTRATION](https://bit.ly/fsdbusregistration)