

Friendly. Charming. Unique.



Town of Okotoks & CAREERS: The Next Generation

We have an exciting opportunity for three youth from our community to work with our Programs and Events team. In partnership with CAREERS: Next Generation, the Town of Okotoks is looking to provide students in grades 10 -12 the chance to assist in the day to day operations of meaningful summer day camps, community events and community engagement.

CAREERS supports Alberta youth with what comes after high school or post-secondary as well as assists employers to ensure they have a sustainable plan for their future skilled workforce. Students will earn high-school credits and valuable hands-on work experience for the industries they are interested in pursuing.

Some of the duties these students will assist with include, but are not limited to:

- Assisting in the implementation of day camp program plans for daily and weekly activities based on pre-determined themes, for a variety of children ages 3 – 12 years.
- Assisting in the planning and onsite support for all community events
- Assisting in the planning and onsite support of indigenous activities and events.

You will be required to participate in safety training, have the ability to lift 30 lbs on an infrequent basis, ability to handle exposure to varying Alberta weather conditions, and be available to work flexible hours including evenings, weekends and holidays.

How to apply

Students in grades 10 – 12 can apply by completing the application form found by using the QR code on this page or at www.careersnextgen.ca

Working at the Town of Okotoks

The Town of Okotoks offers a work environment where collaboration, open communication, new ideas and teamwork are important.

