

## **Blackie Parents Advisory & Funding Association Meeting - AGM**

November 24, 2025

1. Meeting is called to order at 9:05 am at Blackie School by Carmen Sewell.
2. Introduction of guests and board members (list of those in attendance at bottom)
3. Verification of quorum – all members except current Vice President in attendance
4. President Report:
  - Last year efforts were focused on doing what we could to support the school (staff and students)
  - Focused our fundraising efforts as best as we could and on the areas that were most needed and requested
5. Secretary Report:
  - Minutes to continue to be sent out via email and published on school website.
  - Binder of prior years minutes as well as current years to remain in the copy room at the school.
6. Treasurer's Report:
  - Financial report of Audited Financial Statements:
    - o Audit performed; account balances agree to statement balances for the year ending August 31, 2025
    - o Copies of audit report given to Natalie, Carmen and in the minutes binder located in the school copy room
    - o No major concerns; no discrepancies to report; possibility of account reconciliation available for monthly bank statements in 'Wave'
7. Special Resolutions for replacing the existing by laws with purposed laws:
  - Voting clarification- any members can vote at general meetings, not just members of the board.
  - Term length of positions – currently at 4 years. Will leave as is currently but may need to change in the future.
  - By laws are available to change at any point in the year, but a special resolution will be needed in this case.
  - Tamara motions to keep current by laws as is; Amy seconds; Motion passed
8. Elections of Board Positions:
  - o President: Carmen Sewell is currently president, no other candidates came forward, Carmen will continue as president
  - o Vice President: Yvonne Sherman is currently vice president, Megan Fedun stepped forward as Yvonne had to resign, Megan will continue as vice president.
  - o Secretary: Tamara Fike is currently secretary, no other candidates came forward, Tamara will continue as secretary
  - o Treasurer: Natalie Britton is currently treasurer, no other candidates came forward, Natalie will continue as treasurer
  - o Casino Chair: Carmen Sewell is currently casino chair, no other candidates came forward, Carmen will continue as casino chair.

Appointment of Committee Chairs:

- Hot Lunch Coordinator: Amy Jamison is currently coordinator, Glenda Thue has joined Amy and they will continue to work together. Yvonne will remain on account with signing authority (bank account- separate from Parent Funding)

9. AGM Action Items:

1. President/ Treasurer: Notify Corporate Registries, in writing, of all new and returning Directors/ Officers – Natalie to send in when she files Alberta Tax return
2. President: Submit Special Resolution by law changes to Corporate Registries (if needed) – Carmen to notify AGLC of changes also
3. President: Notify AGLC in writing (form on AGLC website), of all new and returning Directors/ Officers – Carmen to send in when Natalie files reports
4. President: Notify AGLC, in writing, of approved bylaws once received from Corporate Registries (if needed) – No changes
5. Vice President: Arrange updating of website with new names and contact information (if needed) – Amy W to update school website.
6. Vice President: Source and distribute information on resources, support, training available for the board (if needed) such as ASCA, AGLC, Alberta Board Development, etc. – Will remain as a group responsibility.
7. Secretary or Treasurer: Set appointment with bank to change signing authorities (if needed): No changes.
8. Secretary: Provide summary (or draft minutes) of meeting to all members and school community – Tamara will continue to send minutes via email to members and to Amy to post on the school website for the school community. Copies are also kept in a binder in the school copy room for anyone to access at any time.

10. AGM adjourned at 9:18 am

Members present:

Carmen Sewell  
 Natalie Britton  
 Tamara Fike  
 Keilidh Derowin  
 Amy Jamison  
 Faye Holt

President: Carmen Sewell  
 Vice-President: Megan Fedun  
 Treasurer: Natalie Britton  
 Secretary: Tamara Fike