



Meadow Ridge School
Annual General Meeting Agenda

Agenda – May 20, 2021

6:00pm – Google Meet: <https://meet.google.com/yac-mjdv-mde>

Members must be present to vote. Proxies are not permitted.

** indicates items for which a written document/report will be attached/provided*

1.	Call to Order - Introduction of Guests and Executive Members - Verification of quorum	2 mins
2.	Review of Agenda	1 min
3.	Approval of Minutes of Previous Annual General Meeting (motion to accept)	1 min
4.	Reports 4.1 Executive 4.1.1 Annual Report for previous school year (motion to accept)	5 mins
5.	Elections	10 mins
	a. Dissolution of the current Executive (motion to dissolve the current executive)	
	b. Election of New Executive Members: Chairperson, Vice-Chairperson, Secretary, Treasurer (if needed)	
6.	Next Meeting of the Meadow Ridge School Council: May 19, 2022	1 min
7.	Adjourn	
	Role Summaries	
	<ol style="list-style-type: none"> 1) Chairperson: Notify School Division, in writing, of all new and returning Executive Members 2) Chairperson: Notify ASCA, in writing (form on ASCA website), of new Chair and contact information 3) Chairperson: Meet with principal 4) Vice-President: Arrange updating of website with new names and contact information (if needed) 5) Vice-President: Source and distribute information on resources, support, training available for executive (if needed) such as ASCA, School Division, etc. 6) Secretary: Provide summary (or draft minutes) of meeting to all members and interested parties 	