

## **STUDENT TRANSPORTATION SERVICES – SPECIAL CONDITIONS**

### **Background**

The Division encourages all students to attend the school within their attendance area; that is, a school designated and determined by the student's residential location within the Division. In certain circumstances, the Division may direct a student to attend a different school (see Administrative Procedure 216).

However, pursuant to the School Act, the Division recognizes that it has a responsibility to enroll a student upon request by the parent in any school within the Division if there are sufficient resources and facilities available to accommodate that student. In such cases, transportation is not required to be provided by the Division and is addressed in this administrative procedure. Fees will be charged for any transportation services provided for students whom are part of this Administrative Procedure.

The Assistant Superintendent, Corporate Services is responsible for the administration of this administrative procedure.

### **Procedures**

#### **1. Parental Choice**

- 1.1 Where a parent or legal guardian chooses to enroll their student in a school other than their attendance area school or the school designated by the Division, and the school chosen has sufficient resources and facilities available, transportation may be provided by the Division:
  - 1.1.1 If the parent is able to connect with an existing bus route to the school and is able to provide an alternate drop-off point along that existing route; and
  - 1.1.2 A transportation fee determined by the Division is paid in advance.
- 1.2 Any connection with an existing route must be authorized by the Director of Transportation Services and will be considered on a year-by-year basis only.
- 1.3 Where an appropriate connection cannot be made with an existing route, the parent or legal guardian will be responsible for transporting the student to and from the school of choice.

#### **2. Siblings**

- 2.1 The sibling of a student enrolled in a school of choice as outlined above may also attend that school but only if there are sufficient resources and facilities available to accommodate the sibling.

- 2.2 The sibling provision applies only where the older student is still in the school that the sibling wishes to attend.
- 2.3 Transportation may be provided by the Division:
  - 2.3.1 If the parent is able to connect with an existing bus route to the school and is able to provide an alternate drop-off point along an existing route; and
  - 2.3.2 A transportation fee determined by the Division is paid in advance.
- 2.4 Any connection with an existing route must be authorized by the Director of Transportation Services and will be considered on a year-by-year basis only.
- 2.5 Where an appropriate connection cannot be made with an existing route, the parent or legal guardian will be responsible for transporting the student to and from the school.

### 3. Changes in Attendance Areas

- 3.1 Where the Division changes an attendance area, special provisions may be made for students who are affected by that attendance area change.
- 3.2 Specific details on any special provisions will be determined at the time the attendance area changes are announced.

Reference: Relevant Legislation & Guidelines