

Right Honourable École Joe Clark School

École Le Très Honorable Joe Clark



Parent / Student Handbook 2026 - 2027

Principal – Mrs. Jolene Becker

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Foothills School Division's Website

<https://www.foothillsschooldivision.ca/>

École Joe Clark School's Website

<https://www.foothillsschooldivision.ca/joeclark>

Bookmark our website to keep up to date on what's happening in our school!

École Joe Clark School

1208 9 Ave SE

High River, Alberta

T1V 1L2

School Telephone: 403-652-2020



Instagram: [joeclarkschool](https://www.instagram.com/joeclarkschool)



Facebook: École Joe Clark School – Parent Council

Phone in For Safety!

When your child will be late or absent from school, please
call the school absence line at
403-652-2020 - extension 1



WELCOME TO ÉCOLE JOE CLARK SCHOOL!

We believe that communication is an integral part of creating and maintaining a great sense of community, as well as developing a healthy educational partnership. We welcome the chance to discuss any questions that you may have regarding your child's school program, progress, or our school procedures.

At École Joe Clark School, we have a highly qualified and committed staff who works diligently to provide the best possible learning environment for our children. With your help as **partners in education**, we will be successful in providing an excellent learning environment for your child's academic, physical, social and emotional growth.

At École Joe Clark School, we promote Leadership in all students. As such, students are encouraged to become involved in Leadership opportunities throughout the school. Our school mission '**Believe in Yourself, Découvrez le Leader en Vous**' emphasizes that all students are leaders and are encouraged to contribute to our school community.

École Joe Clark School staff provides instruction and assistance in a variety of grades and subject areas. We provide English instruction and French Immersion instruction from Junior Kindergarten to Grade Five. The staff is committed to providing a safe and welcoming environment in which your child can grow and learn in a variety of areas.

ÉJCS Bell TIMES 2026-27

Start Time	8:40 am
Morning Recess	10:30am – 10:45am
Lunch	12:15pm – 12:35pm
Lunch Recess	12:35pm – 1:00pm
Dismissal	3:10pm



SUPERVISION TIMES:

There is daily supervision outside on the playground starting at 8:30am in the morning. Supervision after school dismissal is until 3:30pm. We ask that parents be respectful of these times and drop off / pick up their children at the appropriate times.

STUDENT DROP-OFF / PARKING:

Parking for student drop off and pick up can be done in front of Emerson Lake (west of the school) or by using the Alliance Church Parking lot (east of the school). Students who have physical disabilities are picked up and dropped off at the front of the staff parking lot (the designated handicapped parking stalls provided). The rest of the lot is reserved for staff parking only. The bus zone, in front of the school, is for bus traffic ONLY! We also offer "Drop & Go" parking directly in front of the east end of the Front school doors.



SAFETY DRILLS

Throughout the school year, our staff and students will conduct safety drills. These drills include Fire/Evacuation drills and Lock Downs. These drills are designed to encourage safe behavior and actions during emergency situations.



FOOTHILLS SCHOOL DIVISON CALENDAR 2026-2027



2026-2027 INSTRUCTIONAL CALENDAR

Schools are closed on grey shaded days	
Aug. 15	Edsemlie Student Timetables & Homerooms Available
Aug. 21	School Offices Open
Aug. 24 – 27	Non-Instructional Days
Aug. 28	Student Transition Day
Aug. 31	Semester 1 Begins
Sep. 7	Labour Day
Sep. 18	Non-Instructional Day
Sep. 30	National Day for Truth & Reconciliation
Oct. 12	Thanksgiving
Oct. 19	Non-Instructional Day
Nov. 11	Remembrance Day
Nov. 9 – 13	Fall Break
Nov. 16 – 27	Learner Conferences Reporting Period 1
Nov. 27	Non-Instructional Day
Dec. 21 – Jan. 1	Winter Break
Jan. 4	Schools Reopen
Jan. 29	Non-Instructional Day
Feb. 1	Semester 2 Begins
Feb. 1 – 12	Learner Profiles Reporting Period 1
Feb. 15	Family Day
Feb. 16	Schools Closed
Feb. 17	Non-Instructional Day
Feb. 18 – 19	Teacher's Convention
Mar. 12	Non-Instructional Day
Mar. 26 – Apr. 2	Spring Break
Mar. 26	Good Friday
Mar. 29	Easter Monday
Apr. 12 – 23	Learner Conferences Reporting Period 2
Apr. 23	Non-Instructional Day
May 21	Non-Instructional Day
May 24	Victoria Day
Jun. 29	Last Day of School for Students, Learner Profiles
Jun. 30	Non-Instructional Day

PAT or Diploma Exam Schedule
See page 2 for details

AUGUST 2026						
Su	Mo	Tu	We	Th	Fr	Sa
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SEPTEMBER 2026						
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OCTOBER 2026						
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NOVEMBER 2026						
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DECEMBER 2026						
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JANUARY 2027						
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FEBRUARY 2027						
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MARCH 2027						
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APRIL 2027						
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MAY 2027						
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JUNE 2027						
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JULY 2027						
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ÉJCS SCHOOL FEES 2026-27

Foothills School Division uses a system called the **Edsembli Family Portal** for Parents/Guardians to be able to login to their child's school information and see their child's Daily Attendance, Pay School Fees, Access Learner Profiles, Sign Field Trip Forms and more. We strongly encourage Parents/Guardians to visit the site often during the school year to pay any other charges such as any class Field Trips or any other Fees throughout the school year that may be applicable.

Please visit this website for the **Edsembli Family Portal** site to access your account:

<https://sis.edsembli.com/WebAdmin/AB/FSD/UI/Account/Signin> The **Edsembli Family Portal** can also be accessed from the ÉJCS website under the Family & Community tab, Edsembli Parent Login

ÉJCS Office is able to accept VISA, Debit and Mastercard at the school on our Point of Sale machine, or if you wish you can send in Cash or Cheque to the school office or you can pay your fees online on the Edsembli Family Portal.

Keeping your Information Current and Respecting Privacy Legislation

Parents and Guardians as partners in education are required to keep schools and the school division updated on your contact information, review legislation and provide applicable consents which includes deciding if the school can share your child's name, photo, video, or work publicly (including in the yearbook if it is not a part of the educational programming), and sign off acknowledging how your child's information is used or shared by the division.

This information is all captured in your initial registration with the school and must be updated every year through your Edsembli Family Portal. We will send reminders for you to update your information with us.

Please note that in alignment with privacy legislation, we host public events at the school including assemblies and performances. Photos and videos of your child at our school may be captured and shared by members of the public. If you have concerns about your child participating in public events or want to opt-out of any recognition, please reach out to the school office.

SCHOOL COUNCIL & FUNDRAISING SOCIETY & VOLUNTEERS

There are a variety of ways to become involved in the school community and School Council and Fundraising Society meetings are one such avenue. School Council is a parent group that meets in the evening once a month in the learning commons and we are seeking new members! Fundraising society meetings typically follow after the conclusion of the School Council meeting, and we make plans to use funds raised to enhance student learning and engagement at École Joe Clark School. All parents/guardians in attendance as well as the elected Executive members, who hold positions, have an opportunity to share their ideas to continue make Joe Clark School a wonderful place to work and learn! School councils play a vital role in connecting the school with the community, allowing parents to actively participate in decisions that impact student learning. They also provide valuable advice to principals and school boards, contributing to the overall improvement of educational outcomes. School councils serve as a crucial bridge, allowing parents to actively participate in decisions that impact student learning. By collaborating with the school community, school councils enhance student learning experiences. Parents can contribute their skills, knowledge, and perspectives to benefit not only their own children but also the entire school community.

New families are welcome to attend either meeting to learn more about our school community. Whether you attend one meeting or many, your participation is valued. There is no commitment required to take on an official role; this is an excellent opportunity for you to engage in school goals and have a voice in your child's education.

If you are interested in helping out or Volunteering in any way, big or small, please contact the school and we can provide you with more information. **All school Volunteers are required to provide a Criminal Record / Vulnerable Sector Check every 3 years and sign FSD Volunteer forms yearly.** Please come to the office and we can provide you with the Volunteer package information.

LEARNING COMMONS RESOURCES

The Learning Commons has many resources (books) that are signed out by students during their class Library time and are taken home to enhance student learning. Any items that are lost or damaged by students are the responsibility of that student to reimburse the school for the replacement cost of the item.

FSD TRANSPORTATION

Foothills School Division has an annual online application process for all families to obtain Transportation. Please visit the FSD Transportation site on the FSD website at: <https://www.foothillsschooldivision.ca/page/198/apply-for-transportation> to apply. Applicable fees will be applied and payable at time of Bus Registration.

If you have any questions regarding Transportation eligibility, please email Transportation Services at FSDTransportation@fsd38.ab.ca or call at 403-652-6547.

École Joe Clark Student Code of Contact and Responsible Technology Use

Please review [Policy 14- A Place for All](#) and [Admin Procedure 350- Student Code of Conduct](#) as additional background and support for this Administrative Procedure

The student code of conduct aligns with the expectations of students laid out in the [Education Act](#).

Student Conduct & Responsible Technology Use – Parent Overview

At École Joe Clark School, we are committed to a **welcoming, caring, respectful, and safe environment** where all students feel a sense of belonging and are supported to succeed.

Students are expected to:

- Show respect for themselves and others
- Contribute to an inclusive, safe school community
- Make responsible choices, including when using technology
- Engage positively in learning and attending school regularly

To support focus and well-being, **personal mobile devices (cellphones, smartwatches, etc.) are not permitted for use during the school day**. Devices must be **powered off and stored out of sight**. Use is only allowed with staff permission for specific medical or learning needs.

We use a **continuum of supports** to help students succeed, focusing on prevention, skill-building, and positive relationships. When concerns arise, a **progressive and restorative approach** is used, which may include:

- Communication with families
- Restorative conversations or problem-solving
- Loss of privileges or reflection time
- Additional supports or plans
- In more serious cases, suspension or expulsion

We value strong relationships and partnerships with families as an important part of student success. Families are expected to take an active role in supporting their child's learning and well-being, including reinforcing school expectations at home.

Families will be informed of significant concerns involving their child, and we work collaboratively to support positive outcomes. Expectations and responses are tailored to each student's age, needs, and individual circumstances.

École Joe Clark's System of Reporting Student Achievement

Assessment, Evaluation and Reporting of Student Learning 2026-2027

At our school, assessment and reporting play a vital role in guiding and communicating about student learning. The methods we use to evaluate student achievement are carefully designed to be fair, just, and equitable. They aim to motivate students, build confidence in their ability to learn and succeed, and assess a wide range of skills and levels of understanding.

We are committed to keeping parents informed about how learning is assessed and reported. Information about your child's learning will be regularly shared through various channels, including School Council meetings, Meet the Teacher evenings, Parent/Teacher/Student Conferences, Student-Led Conferences, classroom communications, weekly school updates, Learner Profiles, social media platforms, and both school and division websites.

In alignment with Administrative Procedure 360, teachers are expected to use a variety of formative and summative assessments. These assessments help inform and guide their teaching practices with the goal of improving, evaluating, and reporting student learning effectively.

Our School Wide Opportunities for Communication of Student Learning for 2026-2027 are as follows:

August 28	Student Transition Day
September	Meet the Teacher School Event
November	Parent, Teacher & Student Conferences
February	Learner Profile Reporting – Period 1
April	Student Led Conferences
June	Learner Profile Reporting – Period 2

Progress Updates:

Progress updates will be sent home every two months. For the school year, students from Kindergarten to Grade 5 at École Joe Clark School will have their own Visual Journal. These journals will include artifacts of student learning that are meant to spark meaningful conversations between parents and their children about what they are learning. The Visual Journal is an engaging way to showcase deep and ongoing learning. It will highlight the progression of each student's learning journey over the course of the year, capturing growth, development, and key milestones. In June, students will take their journals home as a celebration of their achievements and a keepsake of their year of learning.

For Parents of Students with Individualized Learning Plans (ILPs) or Behaviour Support Plans (BSP):

Our ILP And BSP review points, follow the same timeline as Learner Profiles. This means that updates to your child's Individual program plan will follow the same schedule as the Learner Profile reports and will be shared digitally at similar times.

Throughout the school year, there will be opportunities to meet with your child's teacher, the Learning Coach and school administration to review, update, and sign the ILP. These meetings are a great chance to discuss your child's progress and ensure their learning needs are supported.

Safe and Caring Learning Environments

The Board of Foothills School Division believes it is a shared responsibility to create a safe, caring, respectful, and welcoming culture. We see education at the center of a flourishing community.

Our Commitment

- Foster a **culture of belonging** where diversity is expected and celebrated where each learner is welcomed, cared for, respected and safe.
- Design **intellectually engaging learning within the program of studies**. Learning opportunities are relevant, purposeful and differentiated to develop knowledge, skills, conceptual understanding and deeper thinking.
- Develop and provide a **continuum of supports** to address students' strengths, needs and areas for growth.
- Develop **competencies** within each learner for lifelong learning and active citizenship through collaboration, critical thinking, communication, creativity and innovation, problem solving, managing information, personal growth and well-being, as well as cultural and global citizenship.
- Ensure students are **literate and numerate**. Learning opportunities are designed in all subject areas and grade levels to develop learners' ability, confidence and willingness to engage, communicate and create.
- Design **assessment and evaluation** to support **student independence and self-efficacy in their learning**. Students know where they are, where they need to be, and next steps in learning through clear success criteria, learning targets, and effective feedback. Ongoing assessment/student evidence is used to guide instruction and improve student learning.
- **Collaborate** as a learning community to support each learner's success.

Federal (e.g. Canadian Charter of Rights and Freedoms) and provincial (e.g. Education Act, Alberta Human Rights Act) legislation, policy and directives are in place to recognize, support and protect the fundamental human rights of all members of the school community.

Foothills School Division believes in creating learning environments that are welcoming, caring, respectful and safe which respect diversity and foster a sense of belonging for all students, staff and families. This means that each and every person has the relevant learning opportunities and appropriate supports needed to feel valued and to be successful in school.

