

Subject: New Digital Permission Forms Coming to École Joe Clark School

October 6, 2026

Dear Bronco Families,

We are excited to share that École Joe Clark School is participating in a pilot of the new **Foothills School Division Connect Portal**.

This secure online system will allow families to review and sign permission forms electronically for field trips, extracurricular activities, and other school events. Our goal is to make the consent process simpler, faster, and more convenient for families.

What can families do in the portal?

Through the Connect Portal, parents and guardians can:

- Complete permission forms online
- Review important information about trips and activities
- Access signed consent forms at any time
- View consent requests for all children in one location
- Receive reminders when action is required

How do I access the portal?

Visit **connect.foothills.ab.ca** and select **Continue as Parent**.

The first time you log in, you will need to create an account by selecting **"No account? Create one"** and using the email address linked to your child's school records. You will create a password during setup, but future logins will use a verification code sent directly to your email.

Next Steps

To ensure you're ready to receive and sign future digital permission forms, we encourage all families to create their Connect Portal account as soon as possible by following the instructions above.

Having your account set up in advance will allow you to quickly review and complete consent forms when your child's teacher sends permission requests for upcoming field trips, extracurricular activities, and other exciting learning opportunities throughout the school year.

Families with Children at Other FSD Schools

If you have children attending more than one school within Foothills School Division, please follow the communication and consent process outlined by each school. As this is currently a pilot project, **not all FSD schools are participating in the Connect Portal at this time.** Some schools may continue to use their existing permission and consent processes while the pilot is underway.

We appreciate your patience as the division tests and refines this new system before broader implementation.

Is my information secure?

Yes. The Connect Portal has been developed within the Foothills School Division environment and is designed to securely manage consent forms, student safety information, and participation records. No information is shared externally.

About the Pilot

As one of the pilot schools, École Joe Clark School is helping Foothills School Division test and improve this new system before it is introduced more broadly. During this pilot phase, families and staff may notice minor updates as improvements are made based on feedback.

If you experience any issues or have questions, please contact the school office. Your feedback will help shape and improve the experience for all FSD families.

Thank you for your patience, support, and partnership as we work together to make school communication and consent processes more efficient and accessible for our Bronco community. We appreciate your help as we test and improve this new service for families across the division.

Warm regards,

École Joe Clark School

In partnership with Foothills School Division Technology Services