

Student Code of Conduct

The Student Code of Conduct is intended to establish and maintain an appropriate balance between individual and collective rights, freedoms, and responsibilities in the school community. Our purpose is to promote student learning, growth and understanding as well as ensure that students possess a strong connection to their schools as welcoming, caring, respectful and safe places focused on their individual success.

At EFCHS/AHSFA, we believe in helping students acquire self-discipline by giving them clear guidelines and expecting them to become increasingly responsible for themselves and their actions.

Our **Code of Conduct** reflects that belief:

- We will work together to maintain a welcoming, caring, respectful, and safe learning environment that respects diversity and fosters a sense of belonging.
- We will demonstrate respect for self, others, and the school environment, and will be understanding of differences in people, their ideas and opinions, including when there is disagreement.
- We will promote and foster positive relationships with others while on school property, participating in school activities, traveling to and from school, and engaging in any electronic communication both on and off school property.
- We will respect the rights and dignity of our peers and celebrate the uniqueness and strengths of each individual.
- We will respect and honour our parents and guardians, teachers, and support staff for their knowledge, guidance, and support.
- Our behavior will not contravene the rights and provisions identified in the Alberta Human Rights Act and the Canadian Charter of Human Rights and Freedoms..
- We will respect private and public property.

For further information on our Foothills School Division code of conduct follow this link- [Student Code of Conduct](#)

Disciplinary Action

The primary focus of the code of conduct is to help students learn how to resolve issues peacefully, to develop empathy, and to contribute to a welcoming, caring, respectful and safe learning environment that respects diversity, fosters a sense of belonging, and helps develop a positive sense of self. The staff are committed to utilizing restorative disciplinary practices to help students learn from mistakes and develop a sense of accountability and personal responsibility.

Discipline Procedure

All minor incidents are dealt with by a caring adult on the spot. In this way, inappropriate behavior is identified and corrected immediately and in a manner that allows our students to take responsibility for their actions and to learn from the situation.

If an incident is a repeat offense, a student may be referred to administration. More serious incidents and infractions may be referred directly to a higher level, depending on the history and seriousness of the infraction/behavior. Each incident will be treated on its own merit.

Infraction: any inappropriate behaviour that does not follow the guidelines of the classroom or school community

Consequence: a fair and logical action that addresses the inappropriate behaviour.

Caring behaviour: an assigned project which provides an opportunity to demonstrate acceptable, caring behaviour.

Examples of Caring Behaviours

- Note of apology
- Written reflection about the incident
- Teaching/leadership opportunity (e.g. student prepares a lesson for a younger grade, helps a coach, assists with preparation, etc.)
- Community service
- Project work

When incidents are referred to administration, the following steps may be taken:

1. All involved parties will be interviewed.
2. Verbal discussion between student/teacher – the Administration may be involved.
3. Administration is formally involved in investigation and discipline procedures.
4. Students and parents/guardians will receive communication regarding the incident.
5. Students and parents/guardians are issued a written warning about students' behaviour, which will be put on the student's record.
6. For serious offenses, the student may be suspended for up to 5 days. Written notice will be sent to parents/guardians and the school division.

Illicit Substances

Being under the influence of alcohol and/or drugs on school grounds is prohibited by both school and school district policies. Any student either in possession of or under the influence of alcohol and/or drugs is subject to immediate suspension from school.

Smoking, Vaping, and the Use of Tobacco Products

The possession or use of tobacco or vaping materials by anyone under the age of 18 years old is prohibited by law. School grounds, and surrounding property are tobacco- and vape-free environments. Students, school personnel, and visitors are not permitted to use or be in the possession of tobacco or vaping products in these areas. This also applies to students who are participating in extracurricular activities or sports programs.